

State-Level Technical Coordinator (FSM Department of Environment, Climate Change & Emergency Management (DECEM)) Yap & Kosrae [open until filled]

The Government of the Federated States of Micronesia (FSM) invites applications from qualified individuals for the position of Yap and Kosrae **State-Level Technical Coordinator** within the Department of Environment, Climate Change and Emergency Management, FSM National Government.

Duties & Responsibilities:

The State-Level Technical Coordinator will work with the implementing partners and the stakeholder engagement specialists, respectively in Kosrae and Yap, in cooperation with the PMU, and coordination with the national technical coordinator. They will also be responsible for the day-to-day management of the project in their respective states and take care of communication and knowledge management activities at state level. They will ensure that project activities are carried out in accordance with project objectives, standards, and constraints. The State-Level Technical Coordinator (Kosrae) / State-Level Technical Coordinator (Yap) will have the following responsibilities: Project management and implementation: Planning and implementation of project activities, monitoring progress against approved work plans and indicators in the results framework and day-to-day management of

Project staff; Oversee and coordinate the implementation of project activities in Yap and Kosrae, representing the PMU in day-to-day project management activities; Work with implementing partners to execute project activities at the state level. Ensure that all contractual processes follow established IUCN and GEF procedures. Organize all project events (conferences, workshops, meetings, etc.) at the state level, ensuring smooth coordination and execution. Stakeholder Engagement: Collaborate with local stakeholder engagement specialists and maintain effective communication with local stakeholders. Coordination: Ensure alignment and coordination with the national technical coordinator and PMU. Assist in generating financial reports and preparing monthly delivery monitoring tables for the assigned project, identifying issues, and contributing to the development of solutions as needed. Communication & Knowledge Management: Oversee project Monitoring & Evaluation (M&E) activities, as well as Knowledge Management (KM) initiatives. Cooperate in the timely development of project Annual Work Plans, as well as the timely and effective delivery of project outputs, M&E and KM activities, and quarterly and annual reporting of project results. Develop and manage communication strategies and KM activities in collaboration with the PMU and the NTC. Monitoring & Reporting: Collect and report on project progress, challenges, and outcomes at the state level.

Qualification Requirements:

Graduation from advanced university degree (Master's degree or equivalent) in conservation, natural resources management or related field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. Proven experience in project management and community development, preferably in the context of ecotourism, natural resources management and biodiversity conservation. Strong knowledge of the project sites. Previous

