State Facilitator (SF) (FSM Department of Resource & Development) Yap [open until filled]

The Government of the Federated States of Micronesia (FSM) is seeking highly qualified individuals to fill the position of **State Facilitator (SF)** for the Small Islands Food and Water Project, at the Department of Resources & Development (DoRD), FSM National Government. This position will be based in Yap State

Overview of the Position:

The State Facilitator (SF) will have operational responsibilities for day-to-day activities in the respective states. The SF will act as the main link between the National Delivery Unit at the FSM Department of Resources & Development, State focal points and target communities. S/-he will have experience in management and leadership, and socially inclusive community development, and will be expected to drive the community consultation and project implementation process under all components in the islands. Further on, the SF will be responsible will regularly report back to the National Technical Manager (NTM) and NDU team on progress as well as on any issues encountered during project implementation.

Duties and Responsibilities:

1. Prepare and submit to the NTM, on a regular basis, reports on all matters relating to project implementation (in the required format and to the agreed timetable) covering

implementation progress, problems experienced and issues to be addressed, including a time bound action plan with defined responsibilities.

2. Based on the overall approved AWPB, develop a detailed work plan and budget for activities within the island, in close collaboration with the Community Outreach Officer (COO) and Investment Specialist (IS) for activities under Component 1 and 2 respectively, and report back to NTM on implementation progress.
3. Mobilize and sensitive target communities about project objectives, the importance of social inclusion, activities and opportunities, in a gender and youth sensitive manner.
4. Collaborate closely with the Community Outreach Officer for data collection and analysis for targeting of the interested groups and households/farmers/individuals for investments under component 2.
5. Ensure that women, youth and PWDs are able to participate fully and benefiting from the project investments under component 2 (that are the priority groups based on the selection criteria).
6. Promote and disseminate information on SIFWaP as broadly as possible in target communities.
7. Coordinate project implementation at community level, in coordination with other component implementers (Community Outreach for Component 1 and Investment Specialist for Component 2).
8. Work closely with the Community/State/Islands Committees and support the Community/State/Island Development Plans with focus on food, nutrition and water that will be the entry point of investment interventions under Component 2.
9. Keep records of distribution and of materials, tools and equipment and performance and output of agricultural activities to the target beneficiaries.
10. Keep records of community, groups and households'

contributions to all project activities including on investment interventions under Component 2.

11. Provide awareness, mentoring and facilitation support to strengthen the capacity and leadership skills of existing and newly formed community groups under all components.
12. Prepare materials and provide training to field supporters with focus on community mobilization, food, nutrition and water security at community level.
13. Collect information and feedback from the communities about: (a) the validation of the community plan; (b) the implementation of Components 1 and 2, including progress, achievements and impact. This has to be done in a gender/youth sensitive manner to ensure that women/youth specific feedback is captured and reported.
14. Provide advice to the community on basic nutrition, help to establish community nurseries, organize and deliver agriculture training and related advice, work with the WUGs to ensure well-functioning, managed and maintained water systems.
15. Inform on the progress and impact of the project and ensure that feedback from communities (especially vulnerable and disadvantaged groups) is recorded to inform progress reporting, monitoring and the preparation of success stories from the field.
16. Manage project assets on the island, keeping an inventory of assets and submitting inventory reports to the NDU team in alignment with defined timelines.
17. Play the project focal point role in the State. Liaise, inform and coordinate with the State Council and work closely with the agriculture/IA extensions office on the Islands.
18. Strengthen socially inclusive state community linkages with development partners. Support target islands and communities to develop or improve linkages with government

and non-government agencies for future development interventions.

19. Support on any other project tasks as per instructed by the NTM.
20. Facilitate training of Field Support (FS) and enumerators on i.a. data collection and coordinate with subject experts/training providers to ensure a smooth delivery of trainings/workshops. Evaluate all training, keep records of attendance with sex and age desegregated data. Maintain records on all training delivered.
21. Cooperate fully with the NDU in the conduct of external and internal audits of project operations.
22. Monitor the use of funds for activities implemented on the island, ensuring that expenditures are in line with approved AWPBs.
23. In close collaboration with NTM and the CPCU, support baseline, mid-line and end-line data collection.
24. Promote transparency and accountability in implementation procedures.
25. Cooperate with and provide necessary information to IFAD supervision missions, and implementation support/evaluation missions as requested.
26. Provide timely updates to the NTM and/or FAP of any identified potential or actual issues and bottlenecks to implementation and propose mitigating/remedy actions.

Qualification Requirements:

A college degree in Agriculture, Environment, and Organizational Management, Community Development or related fields is preferred. In the absence of a college degree, the State Facilitator should have experience on community mobilization, with knowledge on agriculture, food, nutrition and water issues that the State is facing; have minimum of 3 years on engaging with communities and working with international agencies or

NGOs.

Salary:

The annual salary is $16,560 per annum depending upon qualification of the applicant.

To apply:

Send application, resume, and other supporting documents to the following addresses:

Department of Resource & Development

P.O. Box PS-12

Palikir, Pohnpei FM 96941

Phone: (691) 320-2646/5133/2620

Email: fsmrd@rd.gov.fm

Office of Personnel, FSM

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Phone: (691) 320-2618/2642

Email: personnel@personnel.gov.fm

The Office of Personnel will be accepting application/resume from **September 18, 2026** until filled.

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