

Rheumatic Heart Disease Nurse Coordinator (FSM Department of Health and Social Affairs) Chuuk [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks a well-qualified individual to fill two(2) positions for **Rheumatic Heart Disease Nurse Coordinator** based in Chuuk State under the Department of Health & Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941.

Overview:

The RHD Nurse is a graduate nurse with responsibilities in the RHD program to assist and coordinate all activities related the RHD prevention and management of RHD patients. Duties are performed in accordance with FSM Standards of Nursing Practice and established DHS policies and procedures. The RHD Nurse works under the supervision of the Chief of Primary Health Care and reports to the MCH Program Coordinator and Public Health Nurse Supervisor for all matters concerning the RHD and other related services. The detail scope of work is as follows:

Duties & Responsibilities:

- Assists and coordinate all activities related to RHD.
- Maintains a complete record of all RHD patients.
- Ensure all RHD patients are followed up and adhering to their preventive treatment regimens.
- Set up follow-up schedule for visiting cardiologist.
- Organize and prepare patients for referral to cardiology centers.
- Assists physicians screening and diagnosing RHD.

- Participates in School Health Programs and screening of students.
- Ensures adequate medications and supplies for the RHD Program.
- Assist develop RHD screening and management guideline.
- Assists the MCH Program coordinator collect and compile reports.
- Writes request forms for cardiac echocardiogram, laboratory tests, US and X-rays for RHD patients and follow-up results.
- Administers Bicillin shots as prescribed.
- Collects/returns client's charts from/to Medical Records.
- Participates in community awareness and education activities.
- Participates in Field Trips to the Outer Islands.
- Participates in other Public Health programs as assigned.

Divisional:

- Attends all Public Health meetings.
- Attends all relevant CE programs for Public Health staff.
- Works after hours and weekends, when assigned.
- Follows all relevant DHS policies and procedures.
- Participates in the DHS QA Program by maintaining an optimum standard of client services and continually seeking to improve standards.
- Performs cleaning assignments to maintain a clean and organized Public Health environment.
- Receives an annual Performance Appraisal from the Chief of Public Health.
- Performs other duties assigned

Personal:

- Observes Public Health uniform policy.
- Maintains a high standard of personal hygiene and

grooming.

- Practices good work ethic.
- Works harmoniously and co-operatively with Public Health staff and other DHS units for maximum health care outcomes for patients/clients.

Qualification Requirements:

Graduated from an accredited college or university with a Bachelor's degree in Nursing and at least two (2) years of experience in related field.

Salary:

Salary range is from \$25,000 to a maximum of \$30,000 per annum, depending on qualifications and experience

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Resource & Development
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today **August 28, 2025** until filled.

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