

Interpretive Specialist (Office of National Archives, Culture & Historic Preservation) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Interpretive Specialist** FSM National Government at the Office of National Archives, Culture & Historic Preservation.

POSITION DESCRIPTION:

The Interpretive and Preservation Specialist will support historic preservation education, public outreach, and cultural heritage interpretation initiatives that promote awareness, stewardship, and public engagement with historic, archival, and cultural resources. The position will assist in preservation planning, collection documentation, interpretive development, and community engagement activities consistent with the Secretary of the Interior's Standards and Guidelines.

DUTIES& RESPONSIBILITIES:

Working under the supervision of the Director and based in the NACH Office, the consultant will:

- Conduct assessments of archival and heritage collections, including inventories, significance evaluations, condition observations, and handling recommendations.
- Document and organize historic and cultural heritage materials in support of preservation planning and public

access.

- Develop interpretive plans, exhibit concepts, and non-construction display guidelines for archival and heritage collections.
- Prepare interpretive and educational materials, including captions, narratives, summaries, and outreach content related to historic preservation and cultural heritage.
- Support preservation education and public outreach activities through workshops, community programs, and heritage engagement initiatives.
- Recommend conservation, environmental, and collections care standards for preservation and display purposes.
- Assist in developing preservation-oriented strategies for interpretation and stewardship of cultural heritage resources.

QUALIFICATION REQUIREMENT:

- Bachelor's degree or higher in Historic Preservation, History, Museum Studies, Cultural Heritage Management, Anthropology, or a related field.
- Demonstrated experience in historic preservation, interpretation, archives, museums, cultural heritage documentation, or public outreach programs.
- Knowledge of the Secretary of the Interior's Standards and heritage preservation practices.
- Experience working in Pacific Island, Indigenous, or community-based cultural heritage contexts preferred.
- Strong organizational, communication, and collaborative skills.

Duration: 9 months

SALARY:

USD \$25,000.00–\$40,000, based on qualifications and experience.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	FSM NACH FSM National Government
P.O. Box PS-35	P.O.Box PS-175
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642 Email:personnel@personnel.gov.fm	Phone No. (691) 320-2343/6922 Email: nach@nach.gov.fm

The Office of Personnel will be accepting application/resume
from today June 18, 2026 until filled.
THE FSM AN EQUAL OPPORTUNITY EMPLOYER