# Financial Management Specialist (FSM Department of Finance and Administration) Pohnpei

It is the policy of the FSM Government that qualified FSM citizen is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:
**Financial Management Specialist**
PL 32/1
$706.22 B/W + $40 COLA = $746.22B/W

This is the minimum rate at step one of the grades.  Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:
Department of Finance & Administration
Division of Treasury
FSM National Government
Palikir, Pohnpei 96941

DUTIES (ILLUSTRATIVE ONLY):
Responsible in preparing the funds status reports on all CFSM Funded Projects for the FSM State CFSM projects and all other funds that the President/Vice President are the allotees; Ensure that all transaction of all the funds were posted accordingly and that expenditures do not exceed the authorized funding level; maintain manual ledgers for all the CFSM Projects

accounts; prepares schedules needed for financial statements upon requests by the Auditors and assists the Auditors with their transition, ledgers and all needed documents during the auditing period in the Division; certifies funds availability of all Federal Programs, General Funds and CFSM funds; and perform other duties as assigned.

QUALIFICATION REQUIREMENTS:
Graduation from an accredited college or University with a Bachelor Degree in Business Administration, Accounting or closely related fields plus three (3) years of work experience in financial management, preferably in Accounting area.

*Secure Application Forms From and Return to FSM National Government Personnel Office*
*or send your application, resume, along with other credentials to the below email address:*
*personnel@personnel.gov.fm*