Marine Archaeologist (FSM National Government at the Office of National Archives, Culture & Historic Preservation) Chuuk [open until filled]

The Government of the Federated States of Micronesia (FSM) is seeking a highly qualified and motivated individual to fill the position of **Marine Archaeologist** with the **Office of National Archives, Culture and Historic Preservation (ONACHP)**, FSM National Government. This position is based in **Chuuk State, Federated States of Micronesia**.

POSITION DESCRIPTION:

This is a National level position. This person will work closely with the National Historic Preservation Officer and FSM Cultural Anthropologist to build capacity in the area of Archaeology and the development of a 5-year Historic Preservation Plan. Other responsibilities may include travel time within the FSM States to carry out capacity building trainings or assist State Historic Preservation Offices on pre-approved projects. There is potential for up to 25% for administrative work. With approval of the Employing Agency, professional development may take place as it supports the office and position. Official travel such as professional meetings and conferences between the FSM States and elsewhere, if approved, will be paid by the Employing Agency. While on travel to the four FSM States and their Outer Islands, the Office of NACH will be responsible for salary payment

throughout the term of employment.

DUTIES& RESPONSIBLITIES:

The FSM Archaeologist will serve as the country's technical expert on marine/archaeology and historic preservation by providing guidance and expert recommendations at both the State and National levels. All work must meet the standards of the Federated States of Micronesia Cultural Policy and State Historic Preservation Laws and the Secretary of Interior's Standards. Additional responsibilities may include review of oral history collections, training of staff, performing fieldwork with the office(s), designing, developing and coordinating archaeological surveys, assist in establishing/updating centralized cultural resource inventories, assist in producing reports related to projects, and related archaeology duties.

The acknowledgement of NPS support, the required disclaimer statement, and the required non-discrimination statement are required in all reports, publication, public information materials, including audio and visual, and in workshop materials. All work must be conducted and all reports must e written in accordance with the applicable Secretary of the Interior's Standard for Anthropologist and Historic Preservation. In carrying out the duties herein described compliance with all applicable U.S. Federal laws and regulations governing the Historic Preservation Fund Grant is required including compliance with the Office of Management and Budget (OMB) Circulars A-87 and OMB A-102.

QUALIFICATION REQUIREMENT:

Graduation from a College or University with a Master of Arts or Doctorate of Philosophy in the field of Marine Archaeology, or related field, with at least two years of experience in related filed. Experience in the Pacific and Micronesia is preferred.

This person should demonstrate passion and genuine interest to work in Micronesia, experience with community-based historic preservation and archaeological planning, capacity building, and professional development locally and internationally. Although English is widely spoken, local languages (Kosraean, Pohnpeian, Yapese, or Chuukese) are used for many government meetings and all community events. Applicant must be adaptable in terms of culture, isolation, and environmental conditions and must have demonstrated ability to carry out fieldwork in such conditions. Archaeologist with Marine Archaeology experience is a plus (if so, applicant should hold an active scuba diving certification (proof of dives or documentation of most recent dives), Rescue of Advanced Diver Level (or a Commercial Diver), and demonstrate s/he is medically fit to dive.

OTHER REQUIRED APPLICATION DOCUMENTS:
A letter of interest and intent, Curriculum Vitae, professional writing sample, proof of underwater scuba certification, proof of Rescue of Advanced Diver Level (or a Commercial Diver), demonstrate applicant is medically fit to dive, three (3) professional references and/or recommendation letters for the applicant. Please email documents tonach@nach.gov.fm and guskohler1961@gmail.com

SALARY:
USD $65,000.00–$75,000, based on qualifications and experience and housing will be provided by the employing agency, if eligible.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	FSM NACH FSM National Government
P.O. Box PS-35	P.O.Box PS-175

Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642 Email:personnel@personnel.gov.fm	Phone No. (691) 320-2343/6922 Email: nach@nach.gov.fm

The Office of Personnel will be accepting application/resume from today June 18, 2026 until filled.
THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Historic Preservation Funds (HPF) Grants Manager (NACH, FSM) – Chuuk [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks a qualified individual to fill the position of **Historic Preservation Funds (HPF) Grants Manager**, Chuuk Historic Preservation Office. This position is funded by US. National Park Service (NPS) and is dependent upon availability of funds.

Duties & Responsibilities:

Incumbent will support the FSM NACH in the management of grants the FSM NACH office receives from the United States National Park Service. The HPF Grants Manager (HPF GM) will manage and support compliance with Historic Preservation Fund grants; agreements and requirements as well as implementation of the HPF program in the Federated States of Micronesia. The HPF GM will ensure the grants are implemented according to the operational and financial needs of the organization, namely 2CFR 200 and any other relevant documentation and procurement laws in the United States and/or the Federated States of Micronesia. The HPF GM will keep the relevant staff informed about upcoming deadlines and deliverables, thereby ensuring smooth completion of work responsibilities in a timely manner. This person will oversee the job of invoicing, accounting, reporting and other administrative functions to ensure a successful executive of the grant process. Prepare financial or budget plans and allocation along with the planning and finance department in accordance with each requirement. Monitor paperwork and other related documents connected with grant-funded programs. They will also maintain records of al payment and receivables and prepare monthly records for al grant related activities. Additionally, they are responsible for all of the annual compiling and submission of the Annual Grant Application, End of Year Reports, HPF on-line and daily work on HPF grant fund including setting up ledgers for HPF grant funds. The HPF GM will ensure all financial records are properly documented and in compliance with NPS requirements, regulation, policies as well as State Laws, regulations, policies, etc. The HPF GM is responsible for maintaining records of HPF funded assets, programs, staff activities, projects etc, and will perform other duties as assigned. They will also be responsible for assisting the State Historic Pre0servation Offices in their preparation of the annual HPF grant applications, End of the Year performance reports, quarterly reports, projects and grants extension

requests, grant amendments, and etc. as mandated and required by the National Park Service, and the HPF GM will then compile and submit the country's report.

Qualification Requirements:

Graduation from an accredited college or university with a Bachelor's degree in accounting or business administration or closely related field plus three (3) years of work experience in financial, accounting and administration roles with very good oral and written communications skills in English.

Salary:

The salary is $14,000.00 per annum but not to exceed $16,000.00 per annum.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	FSM NACH FSM National Government
P.O. Box PS-35	P.O.Box PS-175
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642 Email:personnel@personnel.gov.fm	Phone No. (691) 320-2343/6922 Email: nach@nach.gov.fm

The Office of Personnel will be accepting application/resume from today March 18, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER