Staff Attorney I – IV (FSM Supreme Court) Pohnpei [closing: 11/5/2026]

It is the policy of the FSM Government that qualified FSM citizens are given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Staff Attorney I – IV

PL-34/1 + 100% – professional premium —— PL-42/1 + 100%- professional premium

$779.30 B/W + $779.30= $ 1,558.60 B/W $1,177.58 B/W + $1,177.58= $2,355.16 B/W

This is the minimum rate at step one of the grades. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee. The professional premium applies only upon admission to the FSM Bar or Bar member in any other jurisdiction.

LOCATION:
FSM Supreme Court
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Assist and advise the Chief of Justice and Associate Justice in determining applicable laws in each case before the court; make

research and complex legal issues; review all civil and criminal cases pending proceedings; assist the judges with the issue of laws in advance of hearing; trial or appeal through research; takes notes during court proceedings and research point of law in preparation of court's finding judgment; assist in reporting the court's decision through the court digest updates; work closely with the publication manager to finalize the head notes before inserted into the interim reports; assist in training if judges, court staff and other as needed; performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Level I- Graduated from an accredited school of law with an earned degree (BA) in law or earned degree in pre-law or equivalent from an accredited school; or four (4) years of work experience practicing law and admission either to the FSM Bar or Bar member in any jurisdiction.

Level II- Graduated from an accredited school of law with an earned degree (BA) one (1) year of work experience practicing law and admission either to the FSM Bar or Bar member in any jurisdiction.

Level III- Graduated from an accredited school of law with an earned degree (BA) plus two (2) years of work experience practicing law and admission either to the FSM Bar or Bar member in any jurisdiction; or attained Master's degree in Law (MA) plus admission either to the FSM Bar or Bar member in any jurisdiction.

Level IV- Graduated from an accredited school of law with an earned degree (BA) plus three (3) years of work experience practicing law and admission either to the FSM Bar or Bar member in any other jurisdiction; or attained a Juris Doctor in Law (JD) plus admission to either the FSM Bar or Bar member in any

jurisdiction.

Secure Application Forms From and Return to FSM National Government Personnel Office
or send your application, resume, along with other credentials to the below email address:
personnel@personnel.gov.fm

Secretary/Court Reporter II (FSM Supreme Court) Pohnpei [closing date: 10/24/2026]

It is the policy of the FSM Government that qualified FSM citizen is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:
Secretary/Court Reporter II
PL 27/1
$581.63 B/W + $40.00 Cola = $621.63 B/W

This is the minimum rate at step one of the grades. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:
FSM Supreme Court
FSM National Government
Palikir, Pohnpei 96941

DUTIES & RESPONSIBILITIES:

Performs normal secretarial duties to the Chief Justice and Associate Justices, works under the supervision of the Chief Clerk of courts in daily clerical duties, including handling court files, maintaining court records, securing information for justices, administering oaths, authenticating copies of court judgements and orders, filing of court documents, docking , uploading on Case tracking System, issues notices, summons on parties, records court proceedings, provides translation when needed reduces accurate managing court calendars, assists in production of statistical reports and organization the courtroom. The Secretary/ Court Reporter works in tandem with court justices, lawyers, court officials and other agents to ensure that court functions are diligently carried out, and perform other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduated from a two-year College with major in Secretarial Science or related field plus at least three years of experience in an administrative clerical or court -related role.

Secure Application Forms from and Return to FSM National Government Personnel Office
or send your application, resume, along with other credentials to the below email address:
personnel@personnel.gov.fm