

Finance and Compliance Manager (FSM DoTC&I_ Program Management Unit) Pohnpei [open until filled]

The Federated States of Micronesia (FSM) Government is seeking well-qualified individuals for the position of **Finance and Compliance Manager** within the Division of Program Management Unit (PMU), under the Department of Transportation, Communication&Infrastructure (DoTC&I), FSM National Government, located in Palikir, Pohnpei, FM 96941.

Overview

The Federated States of Micronesia's Department of Transportation, Communications, and infrastructure (Do TC&I) is responsible for the coordination of the FSM Infrastructure Development Program and is the Implementing Agency for a portfolio of infrastructure projects funded by the Compact of Free Association. FSM Infrastructure projects are submitted to the Joint Economic Management Committee (JEMCO) through the Annual Implementation Plan (AIP) for JEMCO concurrence. Within DoTC&I, the Program Management Unit (PMU) is mandated to oversee the implementation of major infrastructure projects, reporting to the Secretary of DoTC&I through the Program Manager. DoTC&I is now taking steps to strengthen the Department's longer-term capacity to manage the implementation of major infrastructure projects and, to this end, is seeking to recruit a Financial and Compliance Manager..

Background

The Federated States of Micronesia (FSM) is made up of four semi-autonomous states (Kosrae, Pohnpei, Chuuk, and Yap) located

between Palau and the Philippines to the west and the Republic of Marshall Islands (RMI) to the east. Although its land area covers just 700 square kilometers, FSM consists of more than 600 islands scattered over an area of about 2.6 million square kilometers, including its Exclusive Economic Zone (EEZ). FSM faces significant challenges related to its small size, remoteness, geographical dispersion, environmental fragility and sensitivity to external shock. In particular, frequent natural disasters and climate change impose high costs and may even threaten the physical viability of some areas of both the main islands and more remote outer islands. Droughts, typhoons, storm waves, flooding and landslides all affect FSM.

Infrastructure Development Program

Infrastructure development in the FSM falls within the framework of the 2025 – 2034 Infrastructure Development Plan (IDP), which envisages an investment program of over \$2.6 billion across 12 infrastructure sectors. Within the national Government, DoTC&I has the responsibility for the delivery of Compact Infrastructure and manages the overall program and delegates day-to-day project management tasks. The overarching objective of the assignment is to contribute to the technical work of the PMU in ensuring the effective management and delivery of the compact infrastructure program.

Purpose of the Role

The Financial and Compliance Manager will oversee financial management and compliance functions for the Program Management Unit, ensuring that Compact and ODA funding are managed in line with donor requirements, government regulations, and internal controls. The role provides strategic guidance on finance and compliance, supports decision-making, and ensures that financial integrity and accountability standards are maintained.

Key Responsibilities:

- Lead financial planning, budgeting, forecasting, and reporting for Compact and ODA-funded activities.
- Establish and maintain internal controls, accounting systems, and compliance procedures.
- Ensure adherence to donor financial and procurement requirements, government regulations, and PMU policies.
- Review and approve financial reports, expenditure justifications, and compliance submissions before submission to donors and stakeholders.
- Manage financial audits, compliance reviews, and risk assessments.
- Provide financial analysis to support programmatic decision-making.
- Train and supervise the Financial and Compliance Officer and build capacity across the PMU on financial and compliance matters.
- Act as the primary liaison with auditors, donors, government counterparts, and other stakeholders on finance and compliance issues.
- Reconcile Compact Infrastructure funds
- Coordinates with the Office of Compact Management on the status of all sector grants for infrastructure
- Provide financial inputs to all progress reports prepared by the PMU
- Assists, as required with the preparation and monitoring of sub-grants provided to the States for infrastructure projects.
- Provide technical support to the PMU technical team and the States, as required, on the setting up and implementation of financial management and reporting systems for the Infrastructure Maintenance Program

Qualifications and Experience:

- Advanced degree in Accounting, Finance, Economics, or

related field; professional certification (e.g., CPA, ACCA, CFA) preferred.

- At least 8–10 years of progressively responsible experience in financial management
- Strong experience with donor-funded projects (Compact, ODA, or similar).
- In-depth knowledge of international donor compliance requirements, government regulations, and financial audit practices.
- Strong leadership, analytical, and communication skills.

Salary:

The annual salary is \$80,000 per annum, depending upon the qualifications of the applicant.

To Apply:

Submit application, resume via mail or email to the following addresses:

**Department of TC&I
Personnel**

P.O.Box Ps-2

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Pohnpei FM 96941

Email: tci@tci.gov.fm

personnel@personnel.gov.fm

Office of

Palikir,

Email:

The office of Personnel will be accepting application and resume from September 9, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYEE

Computer Programmer IV (FSM Department of Finance and Administration) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Computer Programmer IV**, FSM National Government at the Department of Finance and Administration.

Duties & Responsibilities:

Develop and maintain custom applications for financial reporting and transaction processing; Support integration between legacy systems (e.g., Fund ware) and new platform (e.g., Free Balance FMIS, Revenue Management RMS); Create SQL-based reports and dashboards for budget execution and reconciliation; Collaborate with finance officers to translate operational needs into software solutions; Troubleshoot and resolve system errors, bugs, and performance issues; Document code, workflows, and system configurations for knowledge transfer; Provide training and mentoring to junior staff and state level IT personnel.

Qualification Requirements:

Graduation from a recognized College or University with a degree in Computer Science, Information Systems, or related field plus three (3) years of experience in software development or systems programming; Proficiency in SQL, C#, or Java; familiarity with Crystal Reports, Power BI, BIRT is a plus; Experience working with financial systems or government accounting platforms;

Strong problem- solving and communication skills commitment to capacity building and knowledge sharing within FSM.

SALARY: A Salary range from \$23,959 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Finance & Administration
P.O. Box PS-35	P.O. Box PS-158
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2645/2867
Email: personnel@personnel.gov.fm	Email: fsmdofa.fm

The Office of Personnel will be accepting application/resume from today August 28, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

**Public Health and Health
Emergency Program (PHHEP)
Information Technology**

Assistant (FSM DHSA) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Public Health and Health Emergency Program (PHHEP) Information Technology Assistant**, FSM National Government at the Department of Health and Social Affairs.

Duties & Responsibilities:

Maintain and provide IT work to the PHHEP Program before doing other program needs; In consultation with the Senior IT Consultant the Junior IT Specialist shall: Maintain the local area network in the hospital and other healthcare settings; Provide training of hospital and healthcare workers with basic understanding of the computer programs such as Microsoft words, excel and power point; Assist the Information Technology Consultant in installation of hardware and software's as directed by IT Consultant; Submit monthly and other reports to PHHEP Director and to the IT Consultant; Administer fsmhealth.fm e-mail support at respective local health department; Assist IT Consultant in managing and administering the fsmhealth.fm domain.

Qualification Requirements:

Graduation from an accredited college or university with at least an A.S degree in Computer science and two years of related experience; Familiarity with networking basics and concepts; Basic experience in Hardware maintenance and troubleshooting; basic knowledge of Microsoft Office suit.

Salary: A Salary range from \$21,800.00 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today July 30, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Electronic Monitoring (EM) Program Manager (FSM NORMA) Pohnpei [Open until filled]

The Government of the Federated States of Micronesia (FSM) seeks a well-qualified individual to fill a position for **Electronic Monitoring (EM) Program Manager** at National Oceanic Resource Management Authority, FSM National Government, Palikir, Pohnpei 96941.

Duties & Responsibilities:

1. Development and execution of the scaling strategy for FSM's EM Program that meets all commitments;
2. In conjunction with other relevant NORMA staff, coordinate draft and update NORMA policies and protocols that support the implementation of the FSM EM Program;
3. Management and implementation of EM systems, EM support platforms and databases including EM data and other electronic data; including EM data originating from multi-zone trips;
4. Recruitment, training, and management of program staff, including EM data analysts;
5. Development and management of the budget including cost-recovery scheme as appropriate for the EM program;
6. Responsibility for developing and implementing all day-to-day program procedures and operations, including on-vessel, dockside, and the data review center (DRC);
7. Coordination of the EM Program development, implementation, and management with domestic stakeholders, including the FSM Department of Justice to support effective fishery management;
8. Coordination of FSM's EM Program with regional & global stakeholders, including the FIMS Inc., Parties to the Nauru Agreement Office, Forum Fisheries Agency, Western and Central Pacific Fisheries Commission, and Pacific Community (SPC);
9. Development and management of contracts with private sector vendors, as necessary;
10. Liase with the industrial fleet to provide feedback on any EM related issues identified concerning EM systems functioning and other matters as required;
11. Reports directly to the Executive Director or his designate at NORMA;
12. Develops and implements a work-plan approved by the Executive Director of NORMA; and

13. Perform other related duties as required by the Executive Director.

Qualifications Requirements:

Graduated from a accredited College or University with a bachelor's degree in marine biology, fisheries science, environmental science, or a related field plus 3-5 years of experience in electronic monitoring systems, fisheries and/or Pacific island administration is desirable.

Salary:

An annual salary of \$35,000 depending upon qualification of applicant.

To Apply: Submit resume or application to the following addresses:

Office of FSM Personnel	National Oceanic Resource Management Authority
P.O. Box PS-35	P.O.Box PS 122
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-5181/2700
Email: personnel@personnel.gov.fm	Email: jamel.james@norma.fm

The Office of Personnel will be accepting application/resume from today **July 15, 2025** until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Audit Supervisor (Office of the National Public Auditor) Pohnpei [closing date: Open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill one position for **Audit Supervisor** at the Office of the NATIONAL PUBLIC AUDITOR, FSM National Government, Palikir, Pohnpei FM 96941.

Duties and Responsibilities:

The audit supervisor is responsible for planning, organizing and assigning duties and directing the work activities of two or more auditors; ensures audits are conducted in accordance with applicable standards; develops audit plans audit procedures, and maintains appropriate records and audit working papers to facilitate audit planning and review; reviews agencies financial statements documents, data and accounting entries; gathers information from an agency financial reporting system, account balances, cash flow statement, income statements, balance sheets, tax returns and internal control systems; suggest changes to internal controls and financial reporting procedures to enhance agencies efficiency; cost effectiveness and overall performance; directs and takes charges of audits where criminal misconduct appears evident, prepares draft audit report, and review draft audit reports and working papers submitted by subordinate auditors, verifies working papers to support audit conclusions; conducts procedures and controls, compliance, trains subordinate auditors; prepares performance evaluation of subordinates auditors; performs other works and duties assigned.

Qualification Requirements:

Graduation from an accredited college or university with a bachelor degree in accounting plus at least (5) five years of experience in auditing with two (2) years of which must be in governmental auditing. A US Certified Public Accountant or equivalent, CIA, CGAP, CFE, CISA are preferred.

Salary:

Salary depends upon the qualification of the applicant and cannot exceed established salary range for the position which is \$45,000.00 per annum.

To apply: Send resumes, application to the following addresses:

Office of Public Auditor of FSM Personnel Office

Federated States of Micronesia Federated States of Micronesia P.O. Box PS-05 P.O.

Box PS-35 Palikir, Pohnpei FM 96941 Palikir, Pohnpei FM

96941 Phone: (691) 320-2862/2863 Phone: (691)

320-2618/2642 Email: hhainrick@fsmopa.fm Email: personnel@personnel.gov.fm

The Office of Personnel will be accepting application/resume from July 15, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Public Health Infrastructure Grant (PHIG) Information Technology (IT) Support Staff (FSM DHSA) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Public Health Infrastructure Grant (PHIG) Information Technology (IT) Support Staff** at the Department of Health & Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941. The IT support staff will be based at Pohnpei State Hospital to support ongoing data modernization activities within the Nation.

Duties & Responsibilities:

The primary duties are to provide information technology support at the National and State level and help manage and maintain the nation's health network, and coordinate and implement information technology efforts at the National and State level.

Duties and responsibilities include, but are not limited to:

- Under the guidance of Pohnpei State Hospital and under the supervision of the Pohnpei State Hospital IT Manager, help assess the information technology infrastructure to identify gaps and opportunities;
- Set up workstations with computers and necessary peripheral devices (routers, printers etc.);
- Check computer hardware (SSD, mice, keyboards etc.) to ensure functionality;
- Install and configure appropriate software and functions according to specifications;
- Develop and maintain local networks in ways that optimize performance;
- Ensure security and privacy of networks and computer systems;
- Provide orientation and guidance to users on how to operate new software and computer equipment;
- Organize and schedule upgrades and maintenance without deterring others from completing their work;
- Perform troubleshooting to diagnose and resolve problems (repair or replace parts, debugging etc.);
- Maintain records/logs of repairs and fixes and maintenance schedule;
- Identify computer or network equipment shortages and place orders;

Qualification Requirements:

Graduate with a Bachelor's degree in Computer Science, Information Systems, Engineering, or a related field with 2–3 years of experience in IT Support or a similar role, strong troubleshooting and diagnostic skills, solid understanding of computer systems, networks, internet security, and data privacy, along with excellent communication, organizational, and time management skills, and a high level of integrity and ethical conduct.

Salary:

A salary range of \$18,000 to \$20,000 annually, depending on the applicant's qualifications.

To apply: Send resume or application by mail to the following addresses:

**Department of Health and Social Affairs
Office of Personnel**

P.O. Box PS-70

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Palikir, Pohnpei FM 96941

Phone: (691) 320-2819/2643

Phone: (691) 320-2618/2642

Email: AElias@fsmhealth.fm

Email: personnel@personnel.gov.fm

The Office of Personnel will be accepting application/resume from **June 11, 2025** until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

**Health Informatics Analyst -
(FSM DHSA) -Kosrae [until**

filled]

The Government of the Federated States of Micronesia is seeking a well-qualified individual to fill the position of **Health Informatics Analyst – Electronic Health Record (EHR)** in the Department of Health and Social Affairs' field office in Kosrae State.

Duties & Responsibilities:

Utilize standard methodology and statistical tools to analyze, manipulate, and interpret large sets of data; Create standard summary tables, reports & analyses, ad hoc analyses, and analytical data sets; Identify potential process modifications, changes, or automation, to improve performance, quality, and efficiency; Analyze data sets and scripts to identify errors and other anomalies reported during data research; Collaborates with multi-functional teams across the enterprise and within department to develop solutions; Interacts, as needed, with various customers to understand requirements of requested reports and explain deliverables; Coordinates the implementation of logic and business rules into several platforms; Writes functional and technical specifications; Obtains and analyze raw data from multiple sources to perform core job duties and to answer questions posed by internal/external customers; Performs duties to support data analysis and manipulation, reporting, and automation; Interacts with staff to clarify needs and in reviewing results. Obtains proper approvals on each of the deliverables; Troubles shooting of LIS interface; Work with IT team on project for standardized coding of laboratory data to appropriate standards such as LOINC and HL-7; Ensure efficiency of data collection of laboratory and epidemiological surveillance; Preparation of line lists and reports as required for outbreak response; Trouble-shooting of software and hardware related to laboratory information system; E.H.R System and all

other health system; and Other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or university with an Associate Degree in Mathematics, Computer Information Systems, Statistics, or a related field, plus three (3) to five (5) years of work experience in health informatics.

Salary:

The Salary range is \$18,000 to \$22,844 per annum depending on qualifications and experience.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today June 5, 2025 until filled.
THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Project Finance & Administrative Officer (FSM DoRD) Pohnpei [open until closed]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill positions of **Project Finance & Administrative Officer** at the Department of Resource and Development, FSM National Government, Palikir, Pohnpei FM 96941.

Objective/Purpose of the Assignment:

Under the guidance and supervision of the Project Manger, the Project Administrative and Finance Officer will serve in a support role for both general administrative and financial accounting support to the project. The finance Officer will work in close cooperation with the finance staff in the Implementing Partner- the Department of Resource and Development, where the PIU is housed, and sub-level responsible parties, particularly the four States of the FSM.

Duties and Responsibilities:

- Assist the project Manager in day-to-day management and oversight of financial activities and transactions;
- Support the PIU in matters related to M&E and knowledge resource management;
- Assist the national Technical Coordinator and State Technical Coordinators on the logistics related to capacity development and knowledge sharing events;
- Assist in the preparation of financial reports;
- Assist with relevant project documentation (progress reports, consulting and other technical reports, minutes of meetings, etc.) and properly maintain hard and

electronic copies in an efficient and readily accessible filing system, for when required by the Project Board, the IAS Technical Advisory Panel, UNDP, project consultants and other PIU staff;

- Assist with PIU-related administrative and logistical assistance;
- Keep records of project funds and expenditures, and ensure all project-related financial documentation are well maintained and readily available when required by the Project manager;
- Review project expenditures and ensure that project funds are used in compliance with Project documents and government of FSM Finance rules and procedures;
- Validate and certify FACE forms before submission to UNDP;
- Provide necessary financial information as when required for project management decisions;
- Provide necessary financial information during project audit(s);
- Review annual budgets and project expenditure reports, and notify the Project Manger if there are any discrepancies or issues;
- Consolidate financial progress reports submitted by the responsible parties for implementation of project activities;
- Liaise and follow up with the responsible parties for implementation of project activities in matters related to project funds and financials progress reports;
- Perform other duties as assigned.

Qualification Requirement:

A Bachelor degree or an advanced diploma in accounting/financial management; At least five years of relevant work experience, preferably in a project management setting involving multi-lateral/international funding agency. Previous experience with UN project will be a definite asset, as will experience on a project involving natural resources

management and/or sustainable livelihoods; Proficiency in the use of computer software applications particularly MSWord, Excel and PowerPoint, as well as experience with setting up webinars and videoconferences; Excellent language skills in English (writing, speaking and reading) and in local languages; Very good inter-personal skills.

Salary:

The annual salary is \$28,000.00 depending upon qualifications of the applicant.

To apply:

Send application, resume, and other supporting documents to the following addresses:

Department of Resources and Development (R&D)

P.O. Box PS-12

Palikir, Pohnpei FM 96941

Email: fsmrd@rd.gov.

Telephone number: 320-2618/2642

Office of Personnel

P.O. Box PS-12

Palikir, Pohnpei FM 96941

Email: personnel@personnel.gov.fm

Telephone number: 320-5133

The Office of Personnel will be accepting application/resume from **June 02, 2025** until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Renewable Energy Development Project (REDP) Assistant (FSM DoRD) Kosrae [open until filled]

The Federated States of Micronesia (FSM) Government is seeking well-qualified individuals for the position of **Renewable Energy Development Project (REDP) Assistant**. This position is stationed in Kosrae State within the Division of Energy, under the Department of Resource & Development (DR&D), FSM National Government, located in Palikir, Pohnpei, FM 96941.

Objective/Purpose of the Assignment:

The REDP Project Assistant – Kosrae will provide support to the Asian Development Bank Renewable Energy Development Project (REDP) to assist in effective and timely project implementation. The REDP Project Management Unit (PMU) sits within the FSM Department of Resources and Development Energy Division (DoRD) in Palikir, Pohnpei, and is headed by a National Coordinator, who reports to the Assistant Secretary for Energy. The PA will be based in Kosrae and will work directly with and report to the NC on identified actions and assignments to be undertaken. The PA role should be familiar with key stakeholders in the energy sector in the State, have good communication skills and be able to provide complete and comprehensive reports on a regular basis and as requested. Some travel may be required.

Duties & Responsibilities:

Assist the FSM Department of Resources and Development (DoRD) in implementing FSM REDP including:

a) Proactively contribute to day-to-day project implementation and ensure conformity to expected results and project work-

plans;

- b) Maintain project correspondence and communication;
- c) Collect, register and maintain all information on project activities;
- d) Advise on in-state progress, issues and safeguards covenants;
- e) Contribute to the preparation of progress reports;
- f) Prepare agendas and arrange field visits, appointments and meetings both internal and external related to the project activities;
- g) Undertake meetings with key stakeholders and provide minutes from the meetings;
- h) Provide support to international consultants in the implementation of their tasks for the achievement of project results;
- i) Assist in logistical organization of meetings, training and workshops;
- j) Assist in the preparation of workshops, trainings and other capacity building exercises to facilitate development of gender strategies;
- k) Assist the REDP NC in the development and implementation of a Stakeholder Engagement Strategy;
- l) Support and participate in REDP site visits;
- m) Participate in trainings and workshops to develop professional capacity;
- n) Assist and provide inputs to ADB missions;
- o) Assist the DoRD to prepare project audit reports;
- p) Assist the DoRD to prepare periodic progress reports and safeguard monitoring reports, as well as the project completion report as required by ADB; and
- q) Other duties as assigned.

Required Qualifications, Skills and Experience :

1. Graduate from an accredited College or University with a Bachelor's degree in sustainable development, economics, international relations, engineering, or political science is

preferred.

2. Appropriate qualifications and/or experience in Project Administration, Stakeholder Engagement and Report Drafting;
3. At least two (2) years' work experience in a relevant area;
4. Demonstrated project administration and financial reporting experience and organizational capacity;
5. Previous experience/familiarity with ADB (or other donors) would be an asset;
6. Previous experience/familiarity with renewable energy initiatives would be an asset;
7. Good analytical skills, good interpersonal and communication skills, good computer skills;
8. Fluent in English, fluency in local FSM major language.

Salary:

The annual salary is \$20,800 per annum, depending upon the qualifications of the applicant.

To Apply:

Submit application, resume via mail or email to the following addresses: Department of Resources & Development
P.O. Box PS-12 Palikir, Pohnpei FM 96941
Email: dhenry@rd.gov.fm Office of

FSM Personnel Office

P.O. Box PS-35 Palikir, Pohnpei FM 96941
Email: personnel@personnel.gov.fm

The office of Personnel will be accepting application/resume from May 29, 2025 until filled.

THE FSM IS AN EQUAL OPPORTUNITY EMPLOYER

National Invasive Alien Species Coordinator (NIASC) - (FSM DoRD) – Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeking well qualified individuals to fill the position of **National Invasive Alien Species Coordinator (NIASC)** at the Department of Resources & Development, FSM National Government.

Introduction:

This is a national-level position under the supervision of the Plant & Animal Quarantine Specialist and the broader leadership of the FSM Department of Resources & Development (DRD). The selected candidate will be responsible for national-level coordination of invasive alien species (IAS) prevention and management, supporting both national and state priorities. This newly created role is expected to evolve to provide essential coordination services, working closely with FSM DRD and partnering entities at national, state, local, and regional levels.

Key Duties & Responsibilities:

Key responsibilities include developing and expanding the National Invasive Alien Species Coordinator (NIASC) role, supporting national and state partners in addressing IAS concerns, and contributing to FSM's IAS prevention and management efforts. The candidate will also assist the Regional Invasive Species Council (RISC) and its FSM members. Travel within FSM and the region may be required. Additionally, the candidate must be willing and able to receive training and perform quarantine related activities as needed, meeting all

requirements set by the Plant & Animal Quarantine Specialist. Regular reporting, professional presentations, and the management of national IAS platforms, such as the Quarantine Services website, will also be expected. As the role develops in its first year, additional duties may be assigned, with the candidate playing a key role in refining and strengthening the position's scope and impact.

Required skills & expertise:

- Knowledge of IAS including of the species that cause impacts currently in the FSM as well as those which threaten the FSM,
- Prior experience in development and coordination of a program is preferable,
- Professional demeanor and capable of building positive working relations with a wide variety of individuals and offices,
- Able to work directly with the public, as well as a variety of partnering entities at various levels,
- Ability to plan, organize, and implement work,
- Information compilation, report development and presentation skills are essential,
- Ability to document work efforts including regularly reporting on actions undertaken,
- Demonstrates strong commitment and patience to deal with competing deadlines, demands, and interests
- Ability to work as part of the Quarantine Services team and implement directions from leadership is essential,
- Ability and willingness to travel as needed amongst the States and possibly internationally to advance programmatic needs, conduct general work, and represent the service is essential,
- Ability and willingness to join field teams for IAS field work efforts is essential,

- Fluency in English is essential and with working knowledge of one or more local languages preferable,
- Demonstrates integrity and ethical standards,
- Displays cultural, gender, religion, race, nationality, and age sensitivity and adaptability,
- Ability to learn skills required of Quarantine Services personnel and implement appropriate actions in the field in support of biosecurity efforts is essential,
- The ideal candidate will demonstrate a passion and genuine interest in supporting the prevention and management of IAS within the FSM
- Perform other duties as required.

Qualification Requirements:

Graduated from accredited College or University with a degree in Biology, Marine Ecology, Environmental Science, Natural Resource Management, or related field plus two (2) years of work experience in environmental field.

Salary:

The Salary range is \$20,000 per annum depending on qualifications and experience.

To Apply: Submit application, resume, and other credentials to the following addresses:

Office of Personnel	Department of Resource & Development
P.O. Box PS-35	P.O. Box PS-12
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-5133
Email: personnel@personnel.gov.fm	Email: fsmrd.gov.fm

The Office of Personnel will be accepting application & resume

from today March 28, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER