

Protected Area Network Coordinator (Department of Resource & Development) Pohnpei

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Protected Area Network Coordinator**, FSM National Government at the Department of Resources and Development.

Duties & Responsibilities:

Manage the process of collecting and reviewing funding requests, working closely with Management Units- during the annual budget cycle, the MCT – during any competitive solicitations' cycles, the technical committee, and the Secretary (R&D). Serve as Secretariat of the technical committee, including but not limited to setting and organizing and preparing agendas for all technical committee meetings, taking notes and minutes, and keeping all records of technical committee decisions; Collect and house all monitoring and reporting information provided by the state focal points, MCT, and/or other sources related to the implementation of the Protected Areas Network. Assist in formulating additional policies. Any national legislation, or regulations, as necessary, to implement the Protected Areas Network; Prepare Annual PAN reports to be provided to relevant stakeholders; Coordinate national protected area data reviews and updates for the World Database on Protected Areas, working closely with relevant SPREP and the Micronesia Challenge Regional Office personnel; Assist with Facilitating access to national and/or site-based protected area management effectiveness evaluation reports for the Global Database on

Protected Area Management Effectiveness (GD-PAME); Assist with identifying and designating other effective area-based conservation measures (OECMs) for FSM and facilitate reporting on these areas to the World Database on OECMs (WD-OECM); Facilitate contributing vetted and approves protected area datasets to the SPREP and for uploading to FSMs national Environment data portal; Support the FSM Micronesia Challenge Focal Points (Assistant Secretary for Marine and State Focal) to compile information, track status, support presentations and other requests for information as required by the FSM; perform other duties.

Qualification Requirements:

Graduation from an accredited college or university with a Bachelor's degree in biodiversity-related environmental science, natural/environmental sciences, environmental management, resource management or related natural science disciplines plus at least five (5) years of experience in protected areas, biodiversity conservation and other relevant areas, particularly for the Federated States of Micronesia.

Salary: \$769.23 biweekly.

To Apply: Submit application, resume, and other supporting documents to the following addresses:

Department of Resources and Development (R&D) Office of Personnel

P.O. Box PS-12

P.O Box PS-35

Palikir, Pohnpei FM 96941

Palikir, Pohnpei FM 96941

Email: fsmrd@rd.gov.fm

Email: personnel@personnel.gov.fm

Telephone number: 320-5133

Telephone number: 320-2618/2642

The Office of Personnel will be accepting application/resume from today March 03, 2026 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Behavioral Health and Wellness Program (BHWP) Finance Manager (FSM Department of Health and Social Affairs) Pohnpei

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **FSM Behavioral Health and Wellness Program (BHWP) Finance Manager**, FSM National Government at the Department of Health and Social Affairs.

Duties & Responsibilities:

Responsible to oversees the financial and administrative aspect of the FSM Behavioral Health and Wellness Program (FSM BHWP); manages the financial fund including of program expenditure report; prepares and submit financial status report to the FSM BHWP Director and the Coordinators; assist and guide the four BHWP field offices with respect to grant management and financial record keeping; coordinate and compile financial

documents for budgetary formulation; prepares sub-grant financial status reports for review; coordinate reimbursement and payment request to the FSM National Finance; review and reconciles financial statements and balance sheet; track payroll, manages contracts and financial activities with project consultants; develop, implements and evaluates strategies to direct the agency's financial management; assist with facilitating year-end audit and positive audit outcome and conduct audit functions on a routine basis; and performs other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or university with a bachelor's degree in Business Administration, Accounting or related field plus five (5) years of experience in financial work, auditing, federal grant management or finance.

Salary:A Salary range up to \$21,000 to \$26,450per annum depending upon the qualifications of the applicant.

To Apply:Submit resume or application by mail to the following addresses:

Office of Personnel	Office of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today March 2, 2026 until filled.

Finance & Administrative Assistant (FSM Department of Transportation, Communications & Infrastructure (DTC&I)) [open until filled]

The Government of the Federated States of Micronesia (FSM) is seeking well-qualified individuals to fill the position of for the FSM National Government at the Department of Transportation, Communications & Infrastructure (TC&I). This position will be based in **Chuuk** and will support the Project Management Unit (PMU) – Project Management Office (PMO).

Duties & Responsibilities:

Responsible for overseeing the financial operation of the Department; Prepare monthly Quarterly and Annual Financial Report; Review monthly progress invoices submitted by contractors/ consultants and ensure complete documentation before submission for approval. Review change orders for contract extension and ensure complete documentation before submission for approval; Assist in the procurement of supplies, materials, equipment etc. for the accounting system for the office; Establish material control procedure; Prepare annual budget for the Fiscal Year in consultation with the management

Assistant (FSM Department of Health and Social Affairs) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Foreign Funded Project Assistant**, FSM National Government at the Department of Health & Social Affairs.

Duties & Responsibilities:

To assist the DHSA AO with processing of ADB and other international projects-related payments, contracts, purchase orders, etc. and ensuring that everything is in compliance with the Financial Management Regulations; To file and keep good and accurate records of all ADB and other international projects-related documents which includes requests from states, copies of payment requests (MS, PR, invoices, etc.) contracts, meeting agendas/minutes, communications, grants and other financial awards, and all other relevant ADB and other international projects documents; To assist with keeping track of all ADB and other international project-related financial transactions for all accounts; updating the ADB and other international projects accounting ledgers; keeping track of expenses and encumbrances; keeping track of all incoming requests from the states and other and what have been processed and not documents; To assist with updating the FSM DHSA website and social media sites regarding ADB and other international projects; taking accurate meeting minutes, must be very dependable and ability to take instructions well and work independently, perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or university with a Bachelor's degree in Accounting, Finance, Business Administration, Public Administration, or a related field, plus three (3) years of work experience in administration and operations management, preferably with budget and finance management experience. Strong interpersonal and communication skills; excellent report-writing skills, including grant writing experience; ability to follow instructions and work independently; strong proficiency in MS Office; thorough knowledge and experience with Financial Management Regulations; and a dependable work ethic.

Salary : A Salary range of \$24,000per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today February 2, 2026 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Infection Preventionist (FSM Department of Health and Social Affairs) Pohnpei [Open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Infection Preventionist**, FSM National Government at the Department of Health and Social Affairs.

Duties & Responsibilities:

Provide advice on infection prevention, the use of PPE in a facility-based setting, and infection control measures; Conduct regular audits of infection prevention and control activities in health care facilities within the state, including Community Health Centers and dispensaries, as directed. Document and compile findings from audits for presentation to the infection prevention and control committee and the Espinet team. Prepare an improvement plan for Infection Prevention and Control activities based on audit findings; Assist in response to infectious diseases and Antimicrobial Resistance (AMR) outbreaks, including participating in field investigations to control the spread and improve infection control practices; Provide consultation, both on-site and remotely, on infection control activities for the State health services; Collect antibiotic consumption/usage data from the pharmacy as part of the antimicrobial stewardship and collate antimicrobial resistant organisms (AMRO) data from the laboratory; Develop and

provide educational materials and training on a variety of infection prevention topics, including PPE use, hand hygiene, cleaning and disinfection, and surveillance methods; Participates in meetings and on committees and represents the department and hospital in community outreach efforts; Participates in multi-disciplinary quality and service improvement teams. Provide monthly reports to the National level- HAI/AR Coordinator and ELC Program Manager; Perform other related duties as required.

Qualification Requirements:

Graduation from an accredited College or University with a Bachelor’s degree in Nursing plus 2-3 years of work experience in clinical settings/healthcare.

Salary:A Salary range from \$18,000- \$22,000per annum depending upon the qualifications of the applicant.

To Apply:Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today January 30, 2026 until filled.

Immunization Information System Coordinator (FSM Department of Health and Social Affairs) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Immunization Information System Coordinator**, FSM National Government at the Department of Health and Social Affairs.

Duties & Responsibilities:

Responsible for all technical aspects of the system administration for the immunization program at both national and four states including servers, applications, and database. This includes implementation, configuration, control, maintenance, troubleshooting, security, usage monitoring and the development of specialized system procedures of the FSMIIS; Assists and work with the immunization program manager in planning and the development of the (FSMIIS) functionality and reporting needs and requirements; Develop and update the FSMIIS Business Plan and Work Statement annually. Prepares and updates the Immunization Registry Business Plan in the grant application platform and the annual support and maintenance contract, Assist

the immunization program manager to develop Contractual Services to Vendors on the scope of work on the system upgrades and enhancements for the FSMIIS; Liaise and work with the Immunization Registry Vendor on the upgrades and system enhancements of the FSMIIS; Determines and assesses the needs for staff training on the FSMIIS and submit request to the program manager and the Secretary of Health; Provides refresher trainings to the four FSM states immunization staff on the functionality, upgradation and enhancements for the FSMIIS; Provide technical support and assistance to the states on the system setback; Performs system security administration functions, including creating user profiles and accounts for the FSMIIS; Monitors and manages system resources, including assessment of program computers need, CPU usage and backup systems; Performs or assist in troubleshooting and diagnosing problems and corrects identified problems; Assists, supervises and conducts data review on immunization surveys and campaigns using recommended program software; Responsible to work with the National Immunization program manager and states coordinators and other departments key staffs on system security planning, developing, and implementing security policies; Responsible for the overall system security administration functions, including upgrading; Work with the immunization Section Manager to plans, coordinates, implements educational and training programs to health care providers, data entry clerks and immunization program coordinators relative to the Webiz; Work with the Immunization Section Manager to develop policies and procedures to increase utilization of Webiz to include, Community Health Centers, Private Hospitals and Private Clinics; Work with CDC to ensure Webiz meets current and future immunization needs of Department of Health and Social Affairs Health indicators and goals; Work with the four FSM states to ensure that established levels of data quality are maintained; Directs hardware/software and needs assessment and develop with vendors information

system; directs joint development of network operating standards; directs operation of program's Wide- Area Network (WAN); Serve as a liaison between the Department of Health/Immunization Program and hardware/software vendors (Caedus System Pty. Inc., and Envision Technology & Partners, Inc.) in the implementation and maintenance of the system; Work with the Immunization Section Manager to ensures compliance with the Center for Disease Control and funding agency guidelines governing Pediatric Immunization Registry; Coordinate Webiz activities with the four states immunization program to promote optimal implementation of program services. Coordinate the program training needs on the Webiz with vendor (Envision Technology & Partners, Inc.); Participate in all pandemic preparedness planning activities; perform other related duties as assigned.

Qualification Requirements:

Graduation from an accredited University with a Bachelor degree in Public Health or Computer Science or related fields. He/She must have at least three (3) years of experience and excellent skills in Computer information System data registry and Information Technology. The applicant must be able to work as a part of a team.

SALARY: A Salary range from \$24,000- \$26,000per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941

Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today January 6, 2026 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Cancer Program Assistant (FSM Department of Health and Social Affairs) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Cancer Program Assistant**, FSM National Government at the Department of Health & Social Affairs.

Duties & Responsibilities:

Assist in planning, organizing, and monitoring cancer program activities; Maintain accurate records and reports for program performance and compliance; Support data collection, entry, and analysis for cancer-related indicators; Coordinate meetings, training, and outreach activities with state health terms; Provide administrative support, including correspondence and

documentation; Collaborate with partners and stakeholders to strengthen cancer prevention efforts.

Qualification Requirements:

Graduated from an accredited college or university with a Bachelor’s degree in Public Health, Health Administration, or a related field, plus three (3) years of work experience in related areas. Must possess strong organizational and communication skills; be proficient in Microsoft Office applications; demonstrate the ability to work independently and as part of a team; and experience in health programs or data management is an advantage.

Salary: A Salary range from \$18,000- \$20,000per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel will be accepting application/resume from today December 11, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Public Health Physician (FSM Department of Health & Social Affairs) Chuuk, Kosrae & Yap [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the **four (4)** positions of **Public Health Physician** will bein Pohnpei, **Chuuk, Kosrae & Yap** in the FSM National Government at the Department of Health and Social Affairs.

The Position: Licensed physician to provide health care services to one of the health dispensaries located in remote villages and islands in the FSM: manage the overall operation of the dispensary to include; maintain inventory of (medical supplies, lab test kits, pharmaceuticals, etc.) are in good working condition, nurse the physical structure of the building is in good condition, submit inventory, incident, and other reports to DHS Director and Chief of PH on a regular basis; submit encounter reports to main state hospital on daily basis.

The Incumbent: Graduation from an accredited college or university with a MD, MBBS, or MO from FSM-recognized medical schools are preferred at least two(2) experience of working with small communities in rural settings; must be passionate about helping communities; willingness to live in a scheduled area with limited access to transportation, stores, or other normal urban amenities for long periods of time; willingness to go "local" and be immersed in a different culture and lifestyle;

ability to communicate and interact well with others; high integrity and ethics.

Benefits: A Salary range from \$45,000.00 to \$60,000.00 per annum (based on the qualification) depending upon the qualifications of the applicant.

To Apply: Submit your resume or application by mail, or email to these addresses:

Personnel Office

P.O. Box PS-35

FSM National Government Palikir, Pohnpei FM 96941 Phone No. 320-2618

Email: personnel@personnel.gov.fm

Dept. of Health & Social Affairs

P.O. Box PS-70

FSM National Government Palikir, Pohnpei FM 96941 Phone No. 320-2619/1643

Email: health@fsmhealth.frn

The Office of Personnel, FSM will be accepting application/resume from December 09, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Clinical Psychiatrists (FSM Department of Health and Social Affairs) Pohnpei

The Government of the Federated States of Micronesia (FSM) is seeking well-qualified individuals to fill position for **Clinical Psychiatrist**. The position located in **Pohnpei** under the **Department of Health and Social Affairs** of the FSM National Government.

Duties & Responsibilities:

The Clinical Psychiatrist will be attached to the FSM Behavioral Health and Wellness Program and will serve as the lead in providing treatment of mental illness disorders, including bipolar disorder, schizophrenia, anxiety disorders and additions. Duties include but not limited to the following:

- Evaluate, diagnoses and treats patients with mental disorders;
- Provides counseling or therapy to clients and families;
- Prescribes medications for the control and prevent of condition of clients;
- Designs individualized treatment plan for clients;
- Provides professional testimony/opinion over clients mental health conditions in court and during other legal proceedings, as needed by the FSM Department of Health and Social Affairs of the Government of the FSM; and
- Provide leadership support and technical training to local staff to improve their capacity and competency in dealing with mental health illness;
- Perform other duties as assigned.

Qualifications Requirements:

Graduation from an accredited college or university with a medical degree, completion of psychiatric training, and licensure as a clinical psychiatrist by the appropriate authority in the country of residence. Must have at least two (2) years of experience providing psychiatric care services to both pediatric and adult patients.

Salary:

The salary range is from \$45,000 to \$60,000 per annum, depending on the qualifications of the applicant

To Apply: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health and Social Affairs
P.O. Box PS-35	P.O.Box PS 35
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2618/2642
Email: personnel@personnel.gov.fm	Email: health@fsmhealth.fm

The Office of Personnel, FSM will be accepting application/resume from December 1, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Information Technology Specialist (FSM TC&I_PMU) Pohnpei

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Information Technology Specialist**, FSM National Government at the Department of DTC&I (PMU).

Duties & Responsibilities:

Oversees the procurement, installation, testing and maintenance of all PMU Computer hardware, software, internet access and related systems and services; Provides support for the design, setting up and continuous updating of an electronic filing system for all PMU activities; Manages databases for key PMU processes, functions and outputs, including cost information, technical standards, technical data, maps and progress reports; Assists with the collection and filing of information on infrastructure performance indicators in the FSM; Assists the PMU program Manager in preparing the quarterly progress reports on compact funded infrastructure projects; Assists in preparing power point presentations, as directed by the PMU Program Manager and other professional staff in the PMU.

Qualification Requirements:

Graduation from an accredited college or university with a Bachelor's Degree information Technology, computer science or a related field; At least 5 years' experience with responsibility for the installation and maintenance of computer hardware, software and internet access systems; Significant experience un setting up and managing databases and electronic filing systems; Must be proficient in the use of relevant software; Ability to

generate written reports in English.

Salary: A Salary range from \$29,000 to 30,000per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

FSM Personnel Office

Department of Transportation, Communication &

P.O.Box PS35

Infrastructure

Kolonia FM 96941

P.O.

Box PS 4

Email: personnel@personnel.gov.fm

Email:

dayn.iehsi@tci.gov.fm

The Office of Personnel will be accepting application/resume from today November 28, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER