

# **Foreign Funded Project Assistant (FSM Department of Health and Social Affairs) Pohnpei [open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Foreign Funded Project Assistant**, FSM National Government at the Department of Health & Social Affairs.

## **Duties & Responsibilities:**

To assist the DHS A0 with processing of ADB and other international projects-related payments, contracts, purchase orders, etc. and ensuring that everything is in compliance with the Financial Management Regulations; To file and keep good and accurate records of all ADB and other international projects-related documents which includes requests from states, copies of payment requests (MS, PR, invoices, etc.) contracts, meeting agendas/minutes, communications, grants and other financial awards, and all other relevant ADB and other international projects documents; To assist with keeping track of all ADB and other international project-related financial transactions for all accounts; updating the ADB and other international projects accounting ledgers; keeping track of expenses and encumbrances; keeping track of all incoming requests from the states and other and what have been processed and not documents; To assist with updating the FSM DHS website and social media sites regarding ADB and other international projects; taking accurate meeting minutes, must be very dependable and ability to take instructions well and work independently, perform other duties as assigned.

**Qualification Requirements:**

Graduation from an accredited college or university with a Bachelor's degree in Accounting, Finance, Business Administration, Public Administration, or a related field, plus three (3) years of work experience in administration and operations management, preferably with budget and finance management experience. Strong interpersonal and communication skills; excellent report-writing skills, including grant writing experience; ability to follow instructions and work independently; strong proficiency in MS Office; thorough knowledge and experience with Financial Management Regulations; and a dependable work ethic.

**Salary :** A Salary range of \$24,000per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel will be accepting application/resume from today February 2, 2026 until filled.

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# **Infection Preventionist ( FSM Department of Health and Social Affairs) Pohnpei [Open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Infection Preventionist**, FSM National Government at the Department of Health and Social Affairs.

## **Duties & Responsibilities:**

Provide advice on infection prevention, the use of PPE in a facility-based setting, and infection control measures; Conduct regular audits of infection prevention and control activities in health care facilities within the state, including Community Health Centers and dispensaries, as directed. Document and compile findings from audits for presentation to the infection prevention and control committee and the Espinet team. Prepare an improvement plan for Infection Prevention and Control activities based on audit findings; Assist in response to infectious diseases and Antimicrobial Resistance (AMR) outbreaks, including participating in field investigations to control the spread and improve infection control practices; Provide consultation, both on-site and remotely, on infection control activities for the State health services; Collect antibiotic consumption/usage data from the pharmacy as part of the antimicrobial stewardship and collate antimicrobial resistant organisms (AMRO) data from the laboratory; Develop and

provide educational materials and training on a variety of infection prevention topics, including PPE use, hand hygiene, cleaning and disinfection, and surveillance methods; Participates in meetings and on committees and represents the department and hospital in community outreach efforts; Participates in multi-disciplinary quality and service improvement teams. Provide monthly reports to the National level- HAI/AR Coordinator and ELC Program Manager; Perform other related duties as required.

**Qualification Requirements:**

Graduation from an accredited College or University with a Bachelor’s degree in Nursing plus 2-3 years of work experience in clinical settings/healthcare.

**Salary:**A Salary range from \$18,000- \$22,000per annum depending upon the qualifications of the applicant.

**To Apply:**Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel will be accepting application/resume from today January 30, 2026 until filled.

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# **Ship's Operation Manager (FSM Department of Transportation, Communication & Infrastructure) [closing date: 2/28/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

## **POSITION AND SALARY:**

**Ship's Operation Manager**

PL-36/1

\$862.12 B/W + \$40.00 COLA = \$902.12 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

## **LOCATION:**

Department of TC&I

FSM National Government

Pohnpei, FSM 96941

**DUTIES (ILLUSTRATION ONLY):**

Overseeing daily operation of the ships, managing crew on the ships, ensuring compliance with regulations coordinating with department, managing budget for the ship implementing risk management, ensuring safe, efficient and cost effective management of vessel movements, crew coordinator & cargo handling; perform other duties as assigned.

**Qualification Requirements:**

Graduation from an accredited college or university with a Bachelor of Science in Marine Transportation & Marine Engineering. Five three (3) to (5) plus years of experience in Marine Operations or related field. Leadership & management: Ability to lead and manage a team efficiently to ensure operational efficiency and compliance.

*Secure Application Forms From and Return to FSM National Government Personnel Office or send your application, resume, along with other credentials to the below email address: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)*

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**Immunization Information System Coordinator (FSM Department of Health and Social Affairs) Pohnpei [open**

# until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Immunization Information System Coordinator**, FSM National Government at the Department of Health and Social Affairs.

## **Duties & Responsibilities:**

Responsible for all technical aspects of the system administration for the immunization program at both national and four states including servers, applications, and database. This includes implementation, configuration, control, maintenance, troubleshooting, security, usage monitoring and the development of specialized system procedures of the FSMIIS; Assists and work with the immunization program manager in planning and the development of the (FSMIIS) functionality and reporting needs and requirements; Develop and update the FSMIIS Business Plan and Work Statement annually. Prepares and updates the Immunization Registry Business Plan in the grant application platform and the annual support and maintenance contract, Assist the immunization program manager to develop Contractual Services to Vendors on the scope of work on the system upgrades and enhancements for the FSMIIS; Liaise and work with the Immunization Registry Vendor on the upgrades and system enhancements of the FSMIIS; Determines and assesses the needs for staff training on the FSMIIS and submit request to the program manager and the Secretary of Health; Provides refresher trainings to the four FSM states immunization staff on the functionality, upgradation and enhancements for the FSMIIS; Provide technical support and assistance to the states on the system setback; Performs system security administration functions, including creating user profiles and accounts for the FSMIIS; Monitors and manages system resources, including assessment of program computers need, CPU usage and backup

systems; Performs or assist in troubleshooting and diagnosing problems and corrects identified problems; Assists, supervises and conducts data review on immunization surveys and campaigns using recommended program software; Responsible to work with the National Immunization program manager and states coordinators and other departments key staffs on system security planning, developing, and implementing security policies; Responsible for the overall system security administration functions, including upgrading; Work with the immunization Section Manager to plans, coordinates, implements educational and training programs to health care providers, data entry clerks and immunization program coordinators relative to the Webiz; Work with the Immunization Section Manager to develop policies and procedures to increase utilization of Webiz to include, Community Health Centers, Private Hospitals and Private Clinics; Work with CDC to ensure Webiz meets current and future immunization needs of Department of Health and Social Affairs Health indicators and goals; Work with the four FSM states to ensure that established levels of data quality are maintained; Directs hardware/software and needs assessment and develop with vendors information system; directs joint development of network operating standards; directs operation of program's Wide- Area Network (WAN); Serve as a liaison between the Department of Health/Immunization Program and hardware/software vendors (Caedus System Pty. Inc., and Envision Technology & Partners, Inc.) in the implementation and maintenance of the system; Work with the Immunization Section Manager to ensures compliance with the Center for Disease Control and funding agency guidelines governing Pediatric Immunization Registry; Coordinate Webiz activities with the four states immunization program to promote optimal implementation of program services. Coordinate the program training needs on the Webiz with vendor (Envision Technology & Partners, Inc.); Participate in all pandemic preparedness planning activities; perform other related duties

as assigned.

**Qualification Requirements:**

Graduation from an accredited University with a Bachelor degree in Public Health or Computer Science or related fields. He/She must have at least three (3) years of experience and excellent skills in Computer information System data registry and Information Technology. The applicant must be able to work as a part of a team.

**SALARY:** A Salary range from \$24,000- \$26,000per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel will be accepting application/resume from today January 6, 2026 until filled.

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# **Cancer Program Assistant (FSM Department of Health and Social Affairs) Pohnpei [ open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Cancer Program Assistant**, FSM National Government at the Department of Health & Social Affairs.

## **Duties & Responsibilities:**

Assist in planning, organizing, and monitoring cancer program activities; Maintain accurate records and reports for program performance and compliance; Support data collection, entry, and analysis for cancer-related indicators; Coordinate meetings, training, and outreach activities with state health terms; Provide administrative support, including correspondence and documentation; Collaborate with partners and stakeholders to strengthen cancer prevention efforts.

## **Qualification Requirements:**

Graduated from an accredited college or university with a Bachelor's degree in Public Health, Health Administration, or a related field, plus three (3) years of work experience in related areas. Must possess strong organizational and communication skills; be proficient in Microsoft Office applications; demonstrate the ability to work independently and as part of a team; and experience in health programs or data management is an advantage.

**Salary:** A Salary range from \$18,000- \$20,000per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel will be accepting application/resume from today December 11, 2025 until filled.

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# **Public Health Physician (FSM Department of Health & Social Affairs) Chuuk, Kosrae & Yap [open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the **four (4)** positions of **Public Health Physician** will bein Pohnpei, Chuuk, Kosrae & Yap

in the FSM National Government at the Department of Health and Social Affairs.

**The Position:** Licensed physician to provide health care services to one of the health dispensaries located in remote villages and islands in the FSM: manage the overall operation of the dispensary to include; maintain inventory of (medical supplies, lab test kits, pharmaceuticals, etc.) are in good working condition, nurse the physical structure of the building is in good condition, submit inventory, incident, and other reports to DHS Director and Chief of PH on a regular basis; submit encounter reports to main state hospital on daily basis.

**The Incumbent:** Graduation from an accredited college or university with a MD, MBBS, or MO from FSM-recognized medical schools are preferred at least two(2) experience of working with small communities in rural settings; must be passionate about helping communities; willingness to live in a scheduled area with limited access to transportation, stores, or other normal urban amenities for long periods of time; willingness to go "local" and be immersed in a different culture and lifestyle; ability to communicate and interact well with others; high integrity and ethics.

**Benefits:** A Salary range from \$45,000.00 to \$60,000.00 per annum (based on the qualification) depending upon the qualifications of the applicant.

**To Apply:** Submit your resume or application by mail, or email to these addresses:

Personnel Office

P.O. Box PS-35

FSM National Government Palikir, Pohnpei FM 96941 Phone No.

320-2618

Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Dept. of Health & Social Affairs

P.O. Box PS-70

FSM National Government Palikir, Pohnpei FM 96941 Phone  
No.320-2619/1643

Email: [health@fsmhealth.frn](mailto:health@fsmhealth.frn)

The Office of Personnel, FSM will be accepting  
application/resume from December 09, 2025 until filled.

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# **Clinical Psychiatrists (FSM Department of Health and Social Affairs) Pohnpei**

The Government of the Federated States of Micronesia (FSM) is seeking well-qualified individuals to fill position for **Clinical Psychiatrist**. The position located in **Pohnpei** under the **Department of Health and Social Affairs** of the FSM National Government.

## **Duties & Responsibilities:**

The Clinical Psychiatrist will be attached to the FSM Behavioral Health and Wellness Program and will serve as the lead in

providing treatment of mental illness disorders, including bipolar disorder, schizophrenia, anxiety disorders and additions. Duties include but not limited to the following:

- Evaluate, diagnoses and treats patients with mental disorders;
- Provides counseling or therapy to clients and families;
- Prescribes medications for the control and prevent of condition of clients;
- Designs individualized treatment plan for clients;
- Provides professional testimony/opinion over clients mental health conditions in court and during other legal proceedings, as needed by the FSM Department of Health and Social Affairs of the Government of the FSM; and
- Provide leadership support and technical training to local staff to improve their capacity and competency in dealing with mental health illness;
- Perform other duties as assigned.

**Qualifications Requirements:**

Graduation from an accredited college or university with a medical degree, completion of psychiatric training, and licensure as a clinical psychiatrist by the appropriate authority in the country of residence. Must have at least two (2) years of experience providing psychiatric care services to both pediatric and adult patients.

**Salary:**

The salary range is from \$45,000 to \$60,000 per annum, depending on the qualifications of the applicant

**To Apply:** Submit resume or application by mail to the following addresses:

<b>Office of Personnel</b>	<b>Department of Health and Social Affairs</b>
P.O. Box PS-35	P.O.Box PS 35
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2618/2642
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel, FSM will be accepting application/resume from December 1, 2025 until filled.

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# Information Technology Specialist (FSM TC&I\_PMU) Pohnpei

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Information Technology Specialist**, FSM National Government at the Department of DTC&I (PMU).

## **Duties & Responsibilities:**

Oversees the procurement, installation, testing and maintenance of all PMU Computer hardware, software, internet access and related systems and services; Provides support for the design, setting up and continuous updating of an electronic filing system for all PMU activities; Manages databases for key PMU processes, functions and outputs, including cost information,

technical standards, technical data, maps and progress reports; Assists with the collection and filing of information on infrastructure performance indicators in the FSM; Assists the PMU program Manager in preparing the quarterly progress reports on compact funded infrastructure projects; Assists in preparing power point presentations, as directed by the PMU Program Manager and other professional staff in the PMU.

**Qualification Requirements:**

Graduation from an accredited college or university with a Bachelor's Degree information Technology, computer science or a related field; At least 5 years' experience with responsibility for the installation and maintenance of computer hardware, software and internet access systems; Significant experience un setting up and managing databases and electronic filing systems; Must be proficient in the use of relevant software; Ability to generate written reports in English.

**Salary:** A Salary range from \$29,000 to 30,000per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

FSM Personnel Office

Department of Transportation, Communication &

P.O.Box PS35

Infrastructure

Kolonia FM 96941

P.O.

Box PS 4

Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

Email:

[dayn.iehsi@tci.gov.fm](mailto:dayn.iehsi@tci.gov.fm)

The Office of Personnel will be accepting application/resume from today November 28, 2025 until filled.

# **Public Health Infrastructure Grant Program Assistant (FSM DHSA) Yap [open until filled]**

The Government of the Federated States of Micronesia (FSM) is seeking well-qualified individuals to fill the position of **Public Health Infrastructure Grant Program Assistant**, based in Yap within the **FSM National Government, Department of Health and Social Affairs**.

## **Duties & Responsibilities:**

To provide assistance to the Workforce Director in research, perform general administrative duties for the program; responsible for sourcing and securing price quotations from vendors; responsible for processing of miscellaneous payment requests, purchase requisitions, travel authorizations, contracts, personnel actions, job orders, outgoing communications, and other program administrative paper works; responsible for maintaining daily ledger of all program accounts, periodic reconciliation, and processing of FFR, FSR and draw-down with Finance and responsible for filing and maintaining a good record system.

## **Qualifications Requirements:**

Graduation from two years college with AS Degree in business or administrative-related field plus 2 years of experience in accounting and/or office administrative related work; good

computer skills with high efficiency in Microsoft Office; ability to use general office equipment; good English-written and oral communications skills; strong organization skills; must be energetic, dependable, and punctual; ability to work well with others; high integrity and ethics.

**Salary:**

A Salary range from \$19,000.00 to \$24,000.00 per annum depending upon the qualifications of the applicant.

**To Apply:** Submit your resume or application by mail, or email to these addresses:

Personnel Office  
Dept. of Health & Social Affairs  
P.O. Box PS-35  
P.O. Box PS-70  
FSM National Government  
Government  
Palikir, Pohnpei FM 96941  
Pohnpei FM 96941  
Phone No. 320-2618  
No. 320-2619/1643  
Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)  
health@fsmhealth.fm

FSM National  
Palikir,  
Phone  
Email:

The Office of Personnel, FSM will be accepting application/resume from November 12, 2025 until filled.

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# **State Technical Coordinator for the GEF-7 Project ( FSM DECEM\_Division of Environment) Pohnpei [open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **State Technical Coordinator** for the GEF-7 Project at the Department of Environment, Climate Change, and Emergency Management (DECEM), FSM National Government in Palikir, Pohnpei FM 96941.

## **Overview of the GEF-7 Project:**

The Project, titled “Securing Climate-Resilient Sustainable Land Management and Progress Towards Land Degradation Neutrality in the Federated States of Micronesia”, is a six-year (2024-2029) project funded by the Global Environment Facility (GEF) through the United Nations Development Program (UNDP) and executed by the Department of Environment, Climate Change and Emergency Management (DECEM), Federated States of Micronesia. The proposed project aims to secure critical ecosystem services in the Federal States of Micronesia’s (FSM) through climate-resilient sustainable land and coastal management contributing to Land Degradation Neutrality (LDN).

The long-term goal is to support achievement of all five objectives of LDN which are to: maintain or improve the sustainable delivery of ecosystem services; maintain or improve productivity in order to enhance food security; increase resilience of the land and populations dependent on the land; seek synergies with other social, economic and environmental objectives; and reinforce responsible and inclusive governance of land. The objective will be achieved through the following

components:

- Component 1. Strengthening the strategic (institutional, policy, regulatory) framework for addressing land degradation
- Component 2. Enhancing information, decision support tools and capacity for addressing land degradation
- Component 3. Embedding climate-smart sustainable land management in critical landscapes and coastal zones (demonstration activities)
- Component 4. Effective knowledge management, gender mainstreaming, and M&E

**The Position:**

DECEM is seeking four (1) State Technical Coordinator (STC), to be based in Pohnpei State. The chief role of the STC is to provide technical support for all components of the project at the State level, and in particular in the demonstration sites, including in particular for overseeing the planning, regulatory and institutional framework for development of State Actions Plans for NAP, planning and implementation of activities in the demonstration sites, community related aspects, capacity building, knowledge management, gender mainstreaming and M&E. He/she will also be responsible for ensuring project quality and the provision of technical oversight for all project activities and the delivery of its outputs at the State level. The STC will support and coordinate the activities of all partners, staff, and consultants as they relate to the implementation of the project in the State. The STC will be responsible for the following specific tasks:

- Manage the overall coordination and guidance of the technical aspects of the project, in particular coordinate the preparation/update of State Actions plans related to the NAP (Output 1.2), Land use planning, (Output 1.3)

planning at the demonstration sites (Outputs 3.1 and 3.2), management and support monitoring (Output 4.4)

- Coordination of the technical inputs from the State coordinating bodies (Output 1.4)
- Support a capacity building and training programs for all relevant local agencies, special interest groups and local communities (Output 2.4)
- Support the conduct of technical consultations and workshops to develop the demonstration site management plans, strategies for SLM, including mapping and zoning (Output 3.1), oversee and guide the State Stakeholder engagement officers in community engagement (Output 3.2 and 3.3) and planning and knowledge management and M&E planning and implementation of related guidelines, tool kits and manuals and regulations, etc.
- Support the development and organization of awareness and publicity programs and materials at state level (Output 4.1)
- Support plans and protocols for inter-agency coordination during the preparation of management planning in demonstration sites, support for restoration activities and livelihood activities;
- Monitor events as determined in the project monitoring plan;
- Perform regular progress reporting to the NTC, including measures to address challenges and opportunities;
- Oversee progress related to project risks – including social and environmental risks;
- Closely work with State implementing partners in planning and execution of technical activities;
- Convene and coordinate meetings for Technical groups, State and Community consultations and compile minutes to support project quarterly reports;
- Strengthen the presence and support of the Project on the

ground through active engagement and information sharing with key project stakeholders including other national and regional projects, government counterparts, the project steering committee, beneficiaries and communities; and

- Undertake other duties assigned by the Project Manager and/or National Technical Coordinator.

### **Qualification Requirements:**

- Associate's degree in Environment Management, conservation or closely related fields with 10+ years of experience of Project technical experience, showing a progressive increase in scope and responsibilities, OR a Bachelor's degree with 5+ years of experience, OR a Master's degree with 3+ years of experience;
- Knowledge of Sustainable Land Management issues and best practices in the FSM;
- Demonstrated coordination and project leadership skills, and ability to multi-task;
- Ability to work with multi-disciplinary environment stakeholders, including communities, government departments and NGOs;
- Be fully computer literate with Microsoft Office Programs;
- Demonstrated initiative in carrying out his/her duties and ability to work independently on tight deadlines;
- Flexible and willing to travel as required;
- Strong writing skills, and experience in preparing technical reports; and
- Fluent in English and Pohnpeian.

### **Salary:**

The annual salary ranges from \$19,000 to \$20,000, depending on the qualifications of the applicant.

**To Apply:** Submit application, resume via mail or email to the

following addresses:

**Department of Environment, Climate Change and Emergency  
Management (DECEM)**

P.O. Box PS-69

Palikir, Pohnpei FM 96941

Email: [Rosalinda.yatilman@decem.gov.fm](mailto:Rosalinda.yatilman@decem.gov.fm)

**Office of FSM Personnel**

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

The office of Personnel will be accepting application and resume  
from October 29, 2025 until filled

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