

# **Behavioral Health and Wellness Program (BHWP) Finance Manager (FSM Department of Health and Social Affairs) Pohnpei**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **FSM Behavioral Health and Wellness Program (BHWP) Finance Manager**, FSM National Government at the Department of Health and Social Affairs.

## **Duties & Responsibilities:**

Responsible to oversees the financial and administrative aspect of the FSM Behavioral Health and Wellness Program (FSM BHWP); manages the financial fund including of program expenditure report; prepares and submit financial status report to the FSM BHWP Director and the Coordinators; assist and guide the four BHWP field offices with respect to grant management and financial record keeping; coordinate and compile financial documents for budgetary formulation; prepares sub-grant financial status reports for review; coordinate reimbursement and payment request to the FSM National Finance; review and reconciles financial statements and balance sheet; track payroll, manages contracts and financial activities with project consultants; develop, implements and evaluates strategies to direct the agency's financial management; assist with facilitating year-end audit and positive audit outcome and conduct audit functions on a routine basis; and performs other duties as assigned.

## **Qualification Requirements:**

Graduation from an accredited college or university with a bachelor's degree in Business Administration, Accounting or related field plus five (5) years of experience in financial work, auditing, federal grant management or finance.

**Salary:**A Salary range up to \$21,000 to \$26,450per annum depending upon the qualifications of the applicant.

**To Apply:**Submit resume or application by mail to the following addresses:

Office of Personnel	Office of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel will be accepting application/resume from today March 2, 2026 until filled.

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# State Opioid Response (SOR)

# **Data Analyst ( FSM Department of Health and Social Affairs) Pohnpei**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **State Opioid Response(SOR) Data Analyst**, FSM National Government at the Department of Health & Social Affairs.

## **Duties & Responsibilities:**

Work closely with National Staff, State SOR Coordinators, and State Data specialists to ensure timely and accurate collection and submission of required data and reports in line with project goals and objectives; Compile and Analyze data to measure program performance, progress, and outcomes for national and state-level reporting requirements; Develop and maintain data management systems and databases to ensure proper documentation, accuracy, and accessibility of program information; Work with the FSM BHWP Director, Project Coordinator, Program's Finance and Administrative staff and Project Evaluator to align data reporting with programmatic and fiscal requirements; Assist in preparing quarterly, annual, and ad-hoc reports for submission to FSM BHWP, the Department of Health & Social Affairs, and grantor; Provide technical assistance and training to State SOR Coordinators and data specialists in data collection, entry, reporting procedures, and use of reporting tools; Support program evaluation activities, including data verification, quality assurance, and interpretation of trends and outcomes; Participate in program-related meetings, trainings, and workshops as required; Travel, as necessary, to the States and/or regional SOR meetings; Assist the Project Coordinator in entering program data on SPARS; Perform other duties as assigned

by the FSM BHWP Director or SOR Project Coordinator.

**Qualification Requirements:**

Graduation from an accredited college or university with a Bachelor's degree in Computer Information Systems, Data Management, Health Science, Public Health, or a related field, plus five (5) years of experience in data collection, analysis, and management—preferably within a Behavioral Health Program or similar setting. Experience in community development and/or collaborative activities are also required.

**Salary:** A Salary range from \$20,000 to \$24,000 per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>	Email: <a href="mailto:health@fsmhealth.fm">health@fsmhealth.fm</a>

The Office of Personnel will be accepting application/resume from today until filled.

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# **Finance & Administrative Assistant (FSM Department of Transportation, Communications & Infrastructure (DTC&I)) [open until filled]**

The Government of the Federated States of Micronesia (FSM) is seeking well-qualified individuals to fill the position of for the FSM National Government at the Department of Transportation, Communications & Infrastructure (TC&I). This position will be based in **Chuuk** and will support the Project Management Unit (PMU) – Project Management Office (PMO).

## **Duties & Responsibilities:**

Responsible for overseeing the financial operation of the Department; Prepare monthly Quarterly and Annual Financial Report; Review monthly progress invoices submitted by contractors/ consultants and ensure complete documentation before submission for approval. Review change orders for contract extension and ensure complete documentation before submission for approval; Assist in the procurement of supplies, materials, equipment etc. for the accounting system for the office; Establish material control procedure; Prepare annual budget for the Fiscal Year in consultation with the management for submission to the Budget Review Committee, after approval by IPIC; Attend BRC and legislative hearings related to budget; Perform other related duties as assigned by the Project Manager and / or IPIC.

## **Qualification Requirements:**

Graduation from an accredited college with a BA Degree in

Accounting, Business Administration or related field and/or five (5) years of experience in Finance related work.

**Salary:** A Salary range from \$23,000 to 25,000 per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel
P.O. Box PS-35
Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642
Email: <a href="mailto:personnel@personnel.gov.fm">personnel@personnel.gov.fm</a>

The Office of Personnel will be accepting application/resume from today until filled.

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# **Human Trafficking Investigator I (FSM Department of Justice) Kosrae [closing date: 3/19/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions

for which no qualified FSM citizens are available.

**POSITION AND SALARY:**

**Human Trafficking Investigator I**

PL-26/1

\$554.84 + \$40.00 Cola = \$594.84 B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

**LOCATION:**

Department of Justice  
FSM National Government  
Kosrae Field Office

**DUTIES & RESPONSIBILITIES:**

Conduct criminal case investigations, support National Anti-Human Trafficking Coordinator in providing victims services; provides status updates; collect materials evidence when possible; interview potential witnesses; transport victims/witnesses are aware of trial calendars when to appear; keep files on criminal cases being investigated and till open; maintains criminal case files on those cases that investigational work and court decisions has been rendered and those cases pending investigation; compiles and files to the Secretary, Department of Justice a Complete comprehensive investigatory report of assignment; observes all circumstantial evidence pertaining to the investigation; and performs other duties as assigned.

**QUALIFICATION REQUIRMENTS:**

Graduation from an accredited college or university with a Bachelor's degree in Criminal Justice, law enforcement or other

related fields plus three (3) years of work experiences in related field.

*Secure Application Forms From and Return to FSM National Government Personnel Office or send your application to email address [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)*

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# **Fisheries Observer Trainer (FSM National Oceanic Resource Management Authority (NORMA)) Pohnpei [closing dat:3/19/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

## **POSITION AND SALARY:**

**Fisheries Observer Trainer**

PL-32/1

\$706.22B/W + \$40.00 Cola = \$746.22B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

## **LOCATION:**

National Oceanic Resource Management Authority (NORMA)  
FSM National Government  
Palikir, Pohnpei FM 96941

**DUTIES & RESPONSIBILITIES:**

Oversee and manage the delivery of observer debriefing services for the National Observer program in accordance with the PIRFO standards; provide training, supervision and assessments for all trainer debriefers; assist fisheries observers in assessing their performance and demonstrate how observers can improve all necessary at-sea data collection requirements; when required, be available to assist the National Observer Program including placement of observers, meeting with vessel captains and undertake observer trips on commercial or research vessels; ensure all work practices and training activities are delivered in line with relevant organizational and statutory policies, including health and safety, employment and equality laws; oversee and manage the training of all fisheries observers for the National Observer Program; conduct full observer training and refresher training in collaboration with regional and sub regional organizations such as SPC, FFA, PNAO, and WCPFC; participate in other regional observer training in accordance with PIRFO standards; participate in fisheries research cruises in the FSM EEZ and on regional cruises; perform other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

Graduated from an accredited College or University with a Bachelor's degree in Fisheries Science or a related field, with at least 2–3 years of experience as a fisheries observer or in a fisheries-related program.

*Secure Application Forms From and Return to FSM National Government Personnel Office or send your application to email*

*address personnel@personnel.gov.fm*

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**Assistant Director – Fisheries  
Management Division (FSM  
National Oceanic Resource  
Management Authority (NORMA))  
Pohnpei [closing  
date: 3/19/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

**POSITION AND SALARY:**

**Assistant Director – Fisheries Management Division**

PL-42/1

\$1,177.58 B/W + \$40.00 Cola = \$1,217.58

This is the minimum rate at step one of the grade. Higher rates maybe authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

**LOCATION:**

National Oceanic Resource Management Authority (NORMA)

Division of Fisheries Compliance Services

FSM National Government

Kolonia, Pohnpei FM 96941

**DUTIES & RESPONSIBILITIES:**

Responsible for overall operation of the Fisheries Management Division; responsible for overall operation of the Fisheries Management Division; responsible for delivery of divisional requirements in the NORMA Strategic and Corporate Plans; responsible for consolidation and management of all fisheries data relevant to NORMA; ensure that reports and data analysis presented to NORMA management are well structured, complete and quality assured through collaboration with other Divisions; lead delivery of expert advice to NORMA management on fisheries management related issues based on consultation and input from all other Divisions and relevant sources; support NORMA management in fisheries access negotiations; implement access agreements as agreed in negotiations by ensuring all regulations and procedures are followed; liaise with foreign companies on matters relating to their agreement and permits; ensure legislation, regulation, policies, plans and procedures for FSM fisheries operations are up to date; provide research, analysis and advice to NORMA management on current/new developments in fisheries management systems and schemes; liaise with state and other federal agencies and stakeholders in relation to fisheries management and development; represent FSM/NORMA at regional and international forums when required; ensure that all regional/ international obligations are met by NORMA for FSM; ensure that relevant stakeholders in FSM are consulted and aware of FSM's national/regional/international obligations; responsible for overall management of the of the VDA for FSM; ensure licensing and management systems are continually reviewed and improved to maximize efficiency and effectiveness; manage, account, report and reconcile fisheries revenue earned by NORMA for the FSM; ensure NORMA is able to facilitate and effectively respond to periodic audits; perform

other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

Graduation from an accredited college or university with a Bachelor's Degree in Public Administration, Business Administration, Public Service or related field plus five (5) years' work experience in fisheries and/or Pacific Island Administration is desirable, two years must be in a supervisory capacity.

Secure Application Forms From and Return to FSM National Government Personnel Office or send your application, resume, along with other credentials to the below email address:

personnel@personnel.gov.fm

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**Electronic (e) Reporting  
Officer ( FSM National Oceanic  
Resource Management  
Authority (NORMA) ) Pohnpei  
[closing date: 3/19/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

**POSITION AND SALARY:**

**Electronic (e) Reporting Officer**

Pay Level 32/1

\$706.22 + \$40 COLA = \$746.22

This is the minimum rate at step one of the grades. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

**LOCATION:**

Office of NORMA

FSM National Government

Pohnpei, FSM 96941

**DUTIES & RESPONSIBILITIES:**

Collaborate with relevant NORMA staff to coordinate vessel and observer on-board E-Reporting; Assist with development of procedures and processes in NORMA for timely and effective e-reporting; Ensure that NORMA can readily import electronic observer data into their national NORMA database system in collaboration with NORMA IT staff and that relevant staff can readily use ER applications and data to support their work; Assist with selection, training, monitoring, debriefing and coordinating of observers in e-reporting and related work; Install and provide usage tutorials of relevant software/computer programs onboard participating vessels; Ensuring ER portal is operating on a day-to-day basis including identifying and advising of faults with the system; Assist with inventory and maintenance of e-reporting software and equipment provided for that purpose; Engage with fishing companies for e-reporting purposes; Providing technical assistance to and monitoring of vessels using e-reporting including by maintaining regular communication with vessel operators and service providers; Assist with ER access authorization and facilitate flow and use of ER data; Collaborate with regional and national

fisheries management agencies and partners in the region participating in trials and implementation of E-reporting; Perform other duties as assigned.

**QUALIFICATION REQUIREMENT:**

Graduation from an accredited college or university with an associate degree in Information Technology, Fisheries Management, Data Management, or a related field, plus two (2) years of experience in information systems, data management, or fisheries monitoring.

*Secure Application Forms From and Return to FSM National Government Personnel Office  
or send your application, resume, along with other credentials to the below email address:  
personnel@personnel.gov.fm*

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# **Electronic Program Specialist (Office of National Weather Service, FSM) Chuuk [open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Electronic Program Specialist**, FSM National Government at the Office of Weather Service located in Chuuk.

**Duties & Responsibilities:**

To be responsible of the maintenance of all NWS equipment on

station, inclusive of the following; HOGEN- Hydrogen Generator; RRS- Radio Replacement System; Surface point; All communication systems, CB, HF radios, VHF, Satellite Phone, on station and in the remote sites (Synoptic and Surf Stations). Performs calibrations of required instruments as the Barometer, VOM, and etc. Also acts as the Secondary Safety Officer on station; Performs maintenance and minor repair on the Emergency Power Generators; Performs limited facility works with advice from PRH and Guam ETs. Maintains station computers and do limited software works with consultations with PRH and Guam. Visits the Second Order Stations for calibrations and maintenance of sites equipment. The incumbent is under the supervision of the OIC/MIC and a designated individual (SWSS). Must have a good command of English both in writing and speaking. Be able to understand circuit's systematic and related charts. Be a citizen of the FSM.

**Qualification Requirements:**

Graduation from an accredited college or university with an Associate of Science in Computer Science and Electronics or related fields plus at least 2 years of work experience with computers and electronics equipment or related fields. Must have gone through recognized and certified training institution for Basic Electronics, abroad (GUAM, Hawaii, and mainland USA).

**Salary:** A Salary range up to \$18,000per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel
P.O. Box PS-35
Palikir, Pohnpei FM 96941

Phone: (691) 320-2618/2642

Email:  
[personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

The Office of Personnel will be accepting application/resume from February 18, 2026 until filled.

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# **Information Technology System Specialist (FSM Department of Resource & Development) Pohnpei [closing date: 3/9/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

## **POSITION AND SALARY:**

**Information Technology System Specialist**

PL-36/1

\$862.12 B/W + \$40.00 COLA = \$902.12 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

**LOCATION:**

Department of Resources & Development  
FSM National Government  
Pohnpei, FSM 96941

**DUTIES (ILLUSTRATION ONLY):**

Install, support and maintain network, including server and desktop hardware and software infrastructure; Ensure the most cost-effective and efficient use of servers; Suggest and provide IT solutions to office and management problems; ensure that all office IT equipment comply with industry standards; Analyze and resolve faults, ranging from a major system crash to a forgotten password; Undertake routine preventative measures and implement, maintain and monitor network security; Plan and implements future IT developments and undertake project work; Monitor the use of the web by employees; Procures office network and computer hardware/software; Performs technology needs analysis; Evaluates, tests, and recommends appropriate technology for use in office; Issue department publications on websites; Manage email, anti-spam and virus protection; Set up user accounts, permissions and passwords; Develop and manage main office and field offices' websites; Review materials that are to be posted on the web for adherence to web site policies and standards; Review Department pages and keep information timely and accurate; Ensure web, mail and file server hardware and software are running properly; Develop and manage quarantine offices' databases; Provide training and technical support for office users with varying levels of IT knowledge and competence; Prepares budget needed for office networking needs; Read technical journals and/or manuals, and attends appropriate professional development workshops to learn about the maintenance and use of emerging computer hardware, software, and network systems; Develop an IT policy for the Department of Resources and Development; Provide a mechanism for removal of

web pages upon termination of a person's relationship with the department or when material is deemed inappropriate because it violates a person's right, is illegal or otherwise deviates from acceptable use policies of the department's website; Performs other duties as assigned.

**Qualification Requirements:**

Graduation from an accredited college or university with an Bachelor Degree in Computer Science or related field plus three (3) years of work experience in computer system and information technology.

Secure Application Forms From and Return to FSM National Government Personnel Office  
or send your application, resume, along with other credentialsto  
the below email address:  
personnel@personnel.gov.fm

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**Assistant Secretary for Marine  
Resources (FSM Department of  
Resource & Development)  
Pohnpei [closing date:  
3/9/2026]**

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions

for which no qualified FSM citizens are available.

**POSITION AND SALARY:**

**Assistant Secretary for Marine Resources**

PL-42/1

\$1,177.58 B/W + \$40.00 COLA = \$1,217.58 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

**LOCATION:**

Department of Resources & Development

FSM National Government

Pohnpei, FSM 96941

**DUTIES (ILLUSTRATION ONLY):**

Researches and localizes best practices/ measures and appropriate technology transfer for national implementation to prevent overfishing and destruction of marine habitats of biological and social significance and to ensure sustainable use of the FSM marine resources; Liaises and collaborates with national, state, and local governments, NGOs, CBOs, and other stakeholders to facilitate participatory approach to decision-making; Provides technical information in various areas of the marine resources sector to enhance informed policy decision-making; Facilitates and coordinates provision and implementation of national and international/technical assistance to support sustainable utilization of all FSM marine resources, including non-living resources such as sand and other seabed minerals; Responsible for overall coordination of activities of the Marine Division, writes and presents well-articulated/professional reports, strategic implementation plans, concept papers, and proposals as required and self-initiated; Implements policy actions for increasing FSM benefits through job creation,

onshore investment and greater local participation throughout the fish value chain; and, performs other duties as required.

**Qualification Requirements:**

Graduation from an accredited college or university with a degree in Marine Science or related field plus five (5) years of work experience in marine of which three (3) years must have been in supervisory or administrative capacity.

*Secure Application Forms From and Return to FSM National Government Personnel Office*

*or send your application, resume, along with other credentials to the below email address:*

*personnel@personnel.gov.fm*