## Finance and Compliance Officer (FSM DoTC&I\_Program Mangement Unit) Pohnpei [open until filled]

The Federated States of Micronesia (FSM) Government is seeking well-qualified individuals for the position of **Finance and Compliance Officer** within the Division of Program Management Unit (PMU), under the Department of Transportation, Communication&Infrastructure (DoTC&I), FSM National Government, located in Palikir, Pohnpei, FM 96941.

### **Overview**

Federated States of Micronesia's Department Transportation, Communications, and infrastructure (Do TC&I) is responsible for the coordination of the FSM Infrastructure Development Program and is the Implementing Agency for a portfolio of infrastructure projects funded by the Compact of Free Association. FSM Infrastructure projects are submitted to the Joint Economic Management Committee (JEMCO) through the Annual Implementation Plan (AIP) for JEMCO concurrence. Within DoTC&I, the Program Management Unit (PMU) is mandated to oversee the implementation of major infrastructure projects, reporting to the Secretary ofDoTC&I through the Program Manager. DoTC&l is now taking steps to strengthen the Department's longer-term capacity to manage the implementation of major infrastructure projects and, to this end, is seeking to recruit a Financial and Compliance Officer.

## **Background**

The Federated States of Micronesia (FSM) is made up of four semi-autonomous states (Kosrae, Pohnpei, Chuuk, and Yap) located between Palau and the Philippines to the west and the Republic of Marshall Islands (RMI) to the east. Although its land area covers just 700 square kilometers, FSM consists of more than 600 islands scattered over an area of about 2.6 million square kilometers, including its Exclusive Economic Zone (EEZ). FSM faces significant challenges related to its small size, remoteness, geographical dispersion, environmental fragility and sensitivity to external shock. In particular, frequent natural disasters and climate change impose high costs and may even threaten the physical viability of some areas of both the main islands and more remote outer islands. Droughts, typhoons, storm waves, flooding and landslides all affect FSM.

## Infrastructure Development Program

Infrastructure development in the FSM falls within the framework of the 2025 — 2034 Infrastructure Development Plan (IDP), which envisages an investment program of over \$2.6 billion across 12 infrastructure sectors. Within the national Government, DoTC&I has the responsibility for the delivery of Compact Infrastructure and manages the overall program and delegates day-to-day project management tasks. The overarching objective of the assignment is to contribute to the technical work of the PMU in ensuring the effective management and delivery of the compact infrastructure program.

## Purpose of the Role

The Financial and Compliance Officer will provide operational support for finance and compliance functions within the PMU. The role ensures that day-to-day financial transactions, recordkeeping, and compliance activities for Compact and ODA funding are carried out accurately, timely, and in line with

applicable standards.

## **Key Responsibilities**

- Prepare, review, and record financial transactions in accordance with the 2023 Fiscal Procedures Agreement and US accounting standards
- Support the preparation of financial reports, budgets, and forecasts for Compact and ODA-funded activities.
- Monitor program expenditures against budgets and flag variances.
- Assist in maintaining internal controls and compliance systems.
- Support audit and compliance review processes, including preparation of documentation and responses to queries.
- Monitor procurement and financial transactions to ensure compliance with donor and government regulations.
- Maintain updated records of contracts, agreements, and compliance-related documentation.
- Provide financial and compliance guidance to PMU staff as needed.
- Assist in the reconciliation of Compact Infrastructure funds
- Set up and manage a database to keep track of all payments to Contractors, Suppliers and Consultants and provide a weekly monitoring payments status report to PMU management.
- Provide assistance as needed, to the Finance and Compliance Manager in the preparation and monitoring of sub-grants to the States.

## **Qualifications and Experience**

 Bachelor Degree in Accounting, Finance, Business Administration, or related field; professional certification or progress toward certification is an advantage.

- At least 3-5 years of relevant experience in financial management, auditing, or compliance; Compact Infrastructure funding preferred.
- Experience working with donor-funded projects preferred.
- Solid understanding of accounting standards, donor compliance rules, and government financial regulations.
- Strong organizational skills, attention to detail, and ability to meet deadlines.

## Salary:

The annual salary is \$40,000 per annum, depending upon the qualifications of the applicant.

## To Apply:

Submit application, resume via mail or email to the following addresses:

## Department of TC&I

Office of Personnel

P.O.Box

Ps - 2

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Palikir, Pohnpei

FM 96941

Email: <a href="mailto:tci@tci.gov.fm">tci@tci.gov.fm</a>

Email:

## personnel@personnel.gov.fm

The office of Personnel will be accepting application and resume from September 9, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYEE

## Finance and Compliance Manager (FSM DoTC&I\_ Program Management Unit) Pohnpei [open until filled]

The Federated States of Micronesia (FSM) Government is seeking well-qualified individuals for the position of **Finance and Compliance Manager** within the Division of Program Management Unit (PMU), under the Department of Transportation, Communication&Infrastructure (DoTC&I), FSM National Government, located in Palikir, Pohnpei, FM 96941.

## **Overview**

The Federated States of Micronesia's Department of Transportation, Communications, and infrastructure (Do TC&I) is responsible for the coordination of the FSM Infrastructure Development Program and is the Implementing Agency for a portfolio of infrastructure projects funded by the Compact of Free Association. FSM Infrastructure projects are submitted to the Joint Economic Management Committee (JEMCO) through the Annual Implementation Plan (AIP) for JEMCO concurrence. Within DoTC&I, the Program Management Unit (PMU) is mandated to oversee the implementation of major infrastructure projects, reporting to the Secretary of DoTC&I through the Program Manager. DoTC&I is now taking steps to strengthen the Department's longer-term capacity to manage the implementation of major infrastructure projects and, to this end, is seeking to recruit a Financial and Compliance Manager.

## **Background**

The Federated States of Micronesia (FSM) is made up of four semi-autonomous states (Kosrae, Pohnpei, Chuuk, and Yap) located between Palau and the Philippines to the west and the Republic of Marshall Islands (RMI) to the east. Although its land area covers just 700 square kilometers, FSM consists of more than 600 islands scattered over an area of about 2.6 million square kilometers, including its Exclusive Economic Zone (EEZ). FSM faces significant challenges related to its small size, remoteness, geographical dispersion, environmental fragility and sensitivity to external shock. In particular, frequent natural disasters and climate change impose high costs and may even threaten the physical viability of some areas of both the main islands and more remote outer islands. Droughts, typhoons, storm waves, flooding and landslides all affect FSM.

## Infrastructure Development Program

Infrastructure development in the FSM falls within the framework of the 2025 — 2034 Infrastructure Development Plan (IDP), which envisages an investment program of over \$2.6 billion across 12 infrastructure sectors. Within the national Government, DoTC&I has the responsibility for the delivery of Compact Infrastructure and manages the overall program and delegates day-to-day project management tasks. The overarching objective of the assignment is to contribute to the technical work of the PMU in ensuring the effective management and delivery of the compact infrastructure program.

## Purpose of the Role

The Financial and Compliance Manager will oversee financial management and compliance functions for the Program Management Unit, ensuring that Compact and ODA funding are managed in line with donor requirements, government regulations, and internal controls. The role provides strategic guidance on finance and compliance, supports decision-making, and ensures that financial

integrity and accountability standards are maintained.

## Key Responsibilities:

- Lead financial planning, budgeting, forecasting, and reporting for Compact and ODA-funded activities.
- Establish and maintain internal controls, accounting systems, and compliance procedures.
- Ensure adherence to donor financial and procurement requirements, government regulations, and PMU policies.
- Review and approve financial reports, expenditure justifications, and compliance submissions before submission to donors and stakeholders.
- Manage financial audits, compliance reviews, and risk assessments.
- Provide financial analysis to support programmatic decision-making.
- Train and supervise the Financial and Compliance Officer and build capacity across the PMU on financial and compliance matters.
- Act as the primary liaison with auditors, donors, government counterparts, and other stakeholders on finance and compliance issues.
- Reconcile Compact Infrastructure funds
- Coordinates with the Office of Compact Management on the status of all sector grants for infrastructure
- Provide financial inputs to all progress reports prepared by the PMU
- Assists, as required with the preparation and monitoring of sub-grants provided to the States for infrastructure projects.
- Provide technical support to the PMU technical team and the States, as required, on the setting up and implementation of financial management and reporting systems for the Infrastructure Maintenance Program

## **Qualifications and Experience:**

- Advanced degree in Accounting, Finance, Economics, or related field; professional certification (e.g., CPA, ACCA, CFA) preferred.
- At least 8—10 years of progressively responsible experience in financial management
- Strong experience with donor-funded projects (Compact, ODA, or similar).
- In-depth knowledge of international donor compliance requirements, government regulations, and financial audit practices.
- Strong leadership, analytical, and communication skills.

## Salary:

The annual salary is \$80,000 per annum, depending upon the qualifications of the applicant.

## To Apply:

Submit application, resume via mail or email to the following addresses:

## Department of TC&I

Office of

### Personnel

P.O.Box Ps-2

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Pohnpei FM 96941

Email: tci@tci.gov.fm

Email:

Palikir,

personnel@personnel.gov.fm

The office of Personnel will be accepting application and resume from September 9, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYEE

## National Technical Coordinator (FSM DoRD) Pohnpei [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks a well-qualified individual to fill one position for <u>National</u> <u>Technical Coordinator</u>, Department of Resource and Development (DR&D) FSM National Government, Palikir, Pohnpei FM 96941.

The National Coordinator will work closely with the Project Manager and other PIU staff and provide the main link between the PIU and the State Technical Coordinators for Project implementation.

## <u>Duties and Responsibilities:</u>

- Overall responsibility for coordination with the State Technical Coordinators for effective technical scoping and implementation of project activities;
- Coordinate inputs from the State Technical Coordinators to the project work plan and budget to ensure activities are technically sound and appropriate;
- Coordinate the activities of technical consultants and experts for the project;
- Provide technical inputs to national level project planning and decision-making sessions;
- Foster, establish, and maintain links with other related

sub national and local programs, as well as national projects and other technical IAS projects in the Pacific (including GEF-financed projects in Fiji, Palau, and regional IAS Pacific project);

- Support local consultations or meetings with stakeholders including national government, technical organizations, NGOs, local communities, private sector and other entities, in accordance with the requirements of each project component;
- Work in close coordination with subcontractors and consultants in order to prepare documents and reports as required;
- Lead and coordinate M&E exercises to appraise project success and make recommendations for modifications to the project;
- Represent the Project at meetings and other project related fora at national and Regional level, as required;
- Convene meetings, arrange and organize phone/conference calls and other activities pertaining to national technical issues, as required;
- Develop and coordinate an optimal means by which to exchange and promote contacts at national level on behalf of the project, as well as to ensure the continuous flow of information among partners of the project;
- Facilitate implementation of the work plan and the annual budget;
- Ensure capacity building for project staff and partner organizations as needed to facilitate implementation;
- Promote collaboration and knowledge exchange between partner organizations;
- Maintain and update the project's digital information at national level (reports, maps, directory).

## Required skills and expertise

- A university degree (MSc or higher) in a subject related to natural resource management, environmental sciences or other discipline related to IAS management and biosecurity;
- At least 5 years of experience in natural resource management and/or sustainable development, with direct experience in biosecurity and IAS management;
- At least 5 years of demonstrable project/programme management experience;
- At least 5 years of experience working with government institutions that are concerned with natural resource and/or environmental management and/or sustainable development

## Competencies:

- Technical competence in the field of biosecurity and IAS management and knowledge of key IAS issues and threats relevant to FSM;
- Strong coordination skills, with a demonstrated ability to effectively coordinate the implementation of multistakeholder projects, including financial and technical aspects;
- Ability to effectively manage technical and administrative teams, work with a wide range of stakeholders across various sectors and at all levels, to develop durable partnerships with collaborating agencies;
- Ability to administer budgets, train and work effectively with counterpart staff at all levels and with all groups involved in the project;
- Ability to coordinate and supervise project staff in their implementation of technical activities in partnership with a variety of stakeholders, including community and government;
- Strong communication, drafting, presentation and reporting

skills in English and local languages;

- Strong computer skills, in particular mastery of all applications of the MS Office package and internet search and ability to communicate effectively by email;
- Flexible and willing to travel as required

## <u>Salary</u>

The annual salary is \$30,000 depending upon qualifications of the applicant.

## To Apply:

Send application/resume to the following addresses:

Department of Resources & Development (R&D)
Office of Personnel

P.O. Box PS-12

P.O. Box PS-35

Palikir, Pohnpei FM 96941
Palikir, Pohnpei FM 96941

Email: fsmrd@fsm.fm

Email: personnel@personnel.gov.fm

The Office of Personnel will be accepting applications/resumes from **September 4, 2025** until filled.

THE FSM IS AN EQUAL OPPORTUNITY EMPLOYER

## Computer Programmer IV (FSM Department of Finance and Administration) Pohnpei [open until filled]

The Government of the Federated States of Micronesian (FSM) seeks well qualified individuals to fill the position of **Computer Programmer IV**, FSM National Government at the Department of Finance and Administration.

## <u>Duties & Responsibilities:</u>

Develop and maintain custom applications for financial reporting and transaction processing; Support integration between legacy systems (e.g., Fund ware) and new platform (e.g., Free Balance FMIS, Revenue Management RMS); Create SQL-based reports and dashboards for budget execution and reconciliation; Collaborate with finance officers to translate operational needs into software solutions; Troubleshoot and resolve system errors, bugs, and performance issues; Document code, workflows, and system configurations for knowledge transfer; Provide training and mentoring to junior staff and state level IT personnel.

## **Qualification Requirements:**

Graduation from a recognized College or University with a degree in Computer Science, Information Systems, or related field plus three (3) years of experience in software development or systems programming; Proficiency in SQL, C#, or Java; familiarity with Crystal Reports, Power BI, BIRT is a plus; Experience working with financial systems or government accounting platforms; Strong problem- solving and communication skills commitment to capacity building and knowledge sharing within FSM.

<u>SALARY:</u> A Salary range from \$23,959 per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Finance & Administration
P.O. Box PS-35	P.O. Box PS-158
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2645/2867
Email: personnel@personnel.gov.fm	Email: fsmdofa.fm

The Office of Personnel will be accepting application/resume from today August 28, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

## Rheumatic Heart Disease Nurse Coordinator (FSM Department of Health and Social Affairs) Chuuk [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks a well-qualified individual to fill two(2) positions for **Rheumatic Heart Disease Nurse Coordinator** based in Chuuk

State under the Department of Health & Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941.

## Overview:

The RHD Nurse is a graduate nurse with responsibilities in the RHD program to assist and coordinate all activities related the RHD prevention and management of RHD patients. Duties are performed in accordance with FSM Standards of Nursing Practice and established DHS policies and procedures. The RHD Nurse works under the supervision of the Chief of Primary Health Care and reports to the MCH Program Coordinator and Public Health Nurse Supervisor for all matters concerning the RHD and other related services. The detail scope of work is as follows:

## **Duties & Responsibilities:**

- Assists and coordinate all activities related to RHD.
- Maintains a complete record of all RHD patients.
- Ensure all RHD patients are followed up and adhering to their preventive treatment regimens.
- Set up follow-up schedule for visiting cardiologist.
- Organize and prepare patients for referral to cardiology centers.
- Assists physicians screening and diagnosing RHD.
- Participates in School Health Programs and screening of students.
- Ensures adequate medications and supplies for the RHD Program.
- Assist develop RHD screening and management guideline.
- Assists the MCH Program coordinator collect and compile reports.
- •Writes request forms for cardiac echocardiogram, laboratory tests, US and X-rays for RHD patients and follow-up results.
- Administers Bicillin shots as prescribed.

- Collects/returns client's charts from/to Medical Records.
- Participates in community awareness and education activities.
- Participates in Field Trips to the Outer Islands.
- Participates in other Public Health programs as assigned.

### Divisional:

- Attends all Public Health meetings.
- Attends all relevant CE programs for Public Health staff.
- Works after hours and weekends, when assigned.
- Follows all relevant DHS policies and procedures.
- Participates in the DHS QA Program by maintaining an optimum standard of client services and continually seeking to improve standards.
- Performs cleaning assignments to maintain a clean and organized Public Health environment.
- Receives an annual Performance Appraisal from the Chief of Public Health.
- Performs other duties assigned

### Personal:

- Observes Public Health uniform policy.
- Maintains a high standard of personal hygiene and grooming.
- Practices good work ethic.
- Works harmoniously and co-operatively with Public Health staff and other DHS units for maximum health care outcomes for patients/clients.

## **Qualification Requirements:**

Graduated from an accredited college or university with a Bachelor's degree in Nursing and at least two (2) years of experience in related field.

## <u>Salary:</u>

Salary range is from \$25,000 to a maximum of \$30,000 per annum, depending on qualifications and experience

<u>To Apply</u>: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Resource & Development
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: <u>health@fsmhealth.fm</u>

The Office of Personnel will be accepting application/resume from today August 28, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

## Cancer Program Coordinator (FSM DHSA) Pohnpei [open until filled]

The Government of the Federated States of Micronesian (FSM) seeks well qualified individuals to fill the position of **Cancer Program Coordinator**, FSM National Government at the Department of Health and Social Affairs.

## **Duties & Responsibilities:**

Coordinate the development, implementation, and review of the NCCP; Provide strategic support to state cancer coordinators for aligned cancer prevention and early detection efforts; Oversee national cancer surveillance and ensure timely and accurate data collection from state programs; Support the integration of cancer services within primary health care and referral systems; Lead planning of public outreach and education campaigns on cancer risk reduction; Facilitate capacity building and technical and technical assistance to state terms; Monitor program performance and submit regular progress reports to the NCD Medical Director; Represent the national Cancer Program in Multi- Sectoral platforms, technical working groups, and regional/ international meetings.

## **Qualification Requirements:**

Graduation from an accredited college or university with a Bachelor's degree in Public Health, Nursing, or a related health field. At least three (3) to five (5) years of experience in public health programming, preferably in NCD's or cancer control; Demonstrated experience working with decentralized or multi-sectoral programs; strong leadership, coordination, and interpersonal communication skills. Familiarity with FSM's health systems, cultural contexts, and government health frameworks. Competence in program reporting, data management, and Microsoft Office tools.

<u>Salary:</u> A Salary range from \$28,000- \$32,000per annum depending upon the qualifications of the applicant.

**To Apply:** Submit resume or application by mail to the following addresses:

Office of Personnel Department of Health & Social Affairs

P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: <u>health@fsmhealth.fm</u>

The Office of Personnel will be accepting application/resume from today August 18, 2025 until filled.

## THE FSM AN EQUAL OPPORTUNITY EMPLOYER

# Public Health and Health Emergency Program (PHHEP) Information Technology Assistant (FSM DHSA) Pohnpei [open until filled]

The Government of the Federated States of Micronesian (FSM) seeks well qualified individuals to fill the position of **Public Health and Health Emergency Program (PHHEP) Information Technology Assistant,** FSM National Government at the Department of Health and Social Affairs.

## <u>Duties & Responsibilities:</u>

Maintain and provide IT work to the PHHEP Program before doing other program needs; In consultation with the Senior IT

Consultant the Junior IT Specialist shall: Maintain the local area network in the hospital and other healthcare settings; Provide training of hospital and healthcare workers with basic understanding of the computer programs such as Microsoft words, excel and power point; Assist the Information Technology Consultant in installation of hardware and software's as directed by IT Consultant; Submit monthly and other reports to PHHEP Director and to the IT Consultant; Administer fsmhealth.fm e-mail support at respective local health department; Assist IT Consultant in managing and administering the fsmhealth.fm domain.

## **Qualification Requirements:**

Graduation from an accredited college or university with at least an A.S degree in Computer science and two years of related experience; Familiarity with networking basics and concepts; Basic experience in Hardware maintenance and troubleshooting; basic knowledge of Microsoft Office suit.

<u>Salary:</u> A Salary range from \$21,800.00 per annum depending upon the qualifications of the applicant.

<u>To Apply</u>: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email: personnel@personnel.gov.fm	Email: <u>health@fsmhealth.fm</u>

The Office of Personnel will be accepting application/resume from today July 30, 2025 until filled.

## THE FSM AN EQUAL OPPORTUNITY EMPLOYER

# Public Health and Hospital Emergency Program (PHHEP) Finance and Administrative Assistant (FSM DHSA) Pohnpei [open until filled] (

The Government of the Federated States of Micronesian (FSM) seeks well qualified individuals to fill the position of **Public Health and Hospital Emergency Program (PHHEP) Finance and Administrative Assistant,** FSM National Government at the Department of Health and Social Affairs.

## <u>Duties & Responsibilities:</u>

Provide administrative support and provide financial planning and ensure efficient operation of the PHHEP Program; Provide budget details as required, prepare expenditures plans and allotments for the CDC PHEP and ASPR HPP and other PHHEP grants; oversee expenditures for the grants; Provide with routine financial and administrative tasks required of the PHHEP project; Provide and keep an electronic Financial Master Log on all PHHEP Program accounts, including PHEP and HPP Base grants and any additional supplemental or Crisis Response Grants and provide monthly updates and reconciliation of accounts to PHHEP

Director; keep and maintain a complete tracking system for the CDC base fund and ASPR HPP funds and any other funds that may fall under the jurisdiction of the program as required by the grantor agency and the FSM Government; Provide and conduct regular and periodic review of financial reports to ascertain that all transactions have been properly executed; Provide with process and expedite State and National Requisitions, and fund authorizations, as well as short-term contractual services; Assist in the overall planning and implementation of the PHHEP program activities; Reconcile PHHEP program accounts with FSM Department of Finance records o a monthly basis; work closely with FSM Department of Finance to ensure all PHHEP program Finance Statement Reports are issued in a timely manner; Assist the project Director in coordination PHHEP related activities and assist other PHHEP program staff with respective program matters; perform other work as assigned.

## **Qualification Requirements:**

Graduation from an accredited college or University with a Bachelor Degree in Business Administration, Accounting or closely related fields plus three (3) years of work experience in financial and administrative work.

<u>Salary:</u> A Salary range from \$21,000 per annum depending upon the qualifications of the applicant.

<u>To Apply</u>: Submit resume or application by mail to the following addresses:

Office of Personnel	Department of Health & Social Affairs
P.O. Box PS-35	P.O. Box PS-70
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941

Phone: (691) 320-2618/2642	Phone: (691) 320-2619/2643
Email:	Email:
<pre>personnel@personnel.gov.fm</pre>	<pre>health@fsmhealth.fm</pre>

The Office of Personnel will be accepting application/resume from today July 30, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

## Electronic Monitoring (EM) Program Manager (FSM NORMA) Pohnpei [Open until filled]

The Government of the Federated States of Micronesia (FSM) seeks a well-qualified individual to fill a position for **Electronic Monitoring (EM) Program Manager** at National Oceanic Resource Management Authority, FSM National Government, Palikir, Pohnpei 96941.

## **Duties & Responsibilities:**

- 1. Development and execution of the scaling strategy for FSM's EM Program that meets all commitments;
- In conjunction with other relevant NORMA staff, coordinate draft and update NORMA policies and protocols that support the implementation of the FSM EM Program;
- 3. Management and implementation of EM systems, EM support platforms and databases including EM data and other electronic data; including EM data originating from multi-

zone trips;

- Recruitment, training, and management of program staff, including EM data analysts;
- 5. Development and management of the budget including costrecovery scheme as appropriate for the EM program;
- Responsibility for developing and implementing all day-today program procedures and operations, including onvessel, dockside, and the data review center (DRC);
- 7. Coordination of the EM Program development, implementation, and management with domestic stakeholders, including the FSM Department of Justice to support effective fishery management;
- 8. Coordination of FSM's EM Program with regional & global stakeholders, including the FIMS Inc., Parties to the Nauru Agreement Office, Forum Fisheries Agency, Western and Central Pacific Fisheries Commission, and Pacific Community (SPC);
- 9. Development and management of contracts with private sector vendors, as necessary;
- 10. Liase with the industrial fleet to provide feedback on any EM related issues identified concerning EM systems functioning and other matters as required;
- 11. Reports directly to the Executive Director or his designate at NORMA;
- 12. Develops and implements a work-plan approved bythe Executive Director of NORMA; and
- 13. Perform other related duties as required by the Executive Director.

## **Qualifications Requirements:**

Graduated from a accredited College or University with a bachelor's degree in marine biology, fisheries science, environmental science, or a related field plus 3-5 years of experience in electronic monitoring systems, fisheries and/or Pacific island administration is desirable.

## Salary:

An annual salary of \$35,000 depending upon qualification of applicant.

<u>To Apply</u>: Submit resume or application to the following addresses:

Office of FSM Personnel	National Oceanic Resource Management Authority
P.O. Box PS-35	P.O.Box PS 122
Palikir, Pohnpei FM 96941	Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642	Phone: (691) 320-5181/2700
Email: personnel@personnel.gov.fm	Email: jamel.james@norma.fm

The Office of Personnel will be accepting application/resume from today **July 15, 2025** until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

## Audit Supervisor (Office of the National Public Auditor) Pohnpei [closing date: Open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill one position for <u>Audit</u> <u>Supervisor</u> at the Office of the NATIONAL PUBLIC AUDITOR, FSM National Government, Palikir, Pohnpei FM 96941.

## **Duties and Responsibilities:**

The audit supervisor is responsible for planning, organizing and assigning duties and directing he work activities of two or more auditors; ensures audits are conducted in accordance with applicable standards; develops audit plans audit procedures, and maintains appropriate records and audit working papers to facilitate audit planning and review; reviews agencies financial statements documents, data and accounting entries; gathers information from an agency financial reporting system, account balances, cash flow statement, income statements, balance sheets, tax returns and internal control systems; suggest changes to internal controls and financial reporting procedures to enhance agencies efficiency; cost effectiveness and overall performance; directs and takes charges of audits where criminal misconduct appears evident, prepares draft audit report, and review draft audit reports and working papers submitted by subordinate auditors, verifies working papers to support audit conclusions; conducts procedures and controls, compliance, trains subordinate auditors; prepares performance evaluation of subordinates auditors; performs other works and duties assigned.

## **Qualification Requirements:**

Graduation from an accredited college or university with a bachelor degree in accounting plus at least (5) five years of experience in auditing with two (2) years of which must be in governmental auditing. A US Certified Public Accountant or equivalent, CIA, CGAP, CFE, CISA are preferred.

## <u>Salary:</u>

Salary depends upon the qualification of the applicant and cannot exceed established salary range for the position which is \$45,000.00 per annum.

To apply: Send resumes, application to the following addresses:

Office of Public Auditor FSM

Personnel Office

Federated States of Micronesia

Federated States of

Micronesia

P.O. Box PS-05

P.O.

Box PS-35

Palikir, Pohnpei FM 96941

Palikir, Pohnpei FM

96941

Phone: (691) 320-2862/2863

Phone: (691)

320-2618/2642

Email: hhainrick@fsmopa.fm

Email:

personnel@personnel.gov.fm

The Office of Personnel will be accepting application/resume from July 15, 2025 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER