

Budget Analyst III (FSM Department of Finance and Administration) Pohnpei

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POSITION AND SALARY:

Budget Analyst III

PL-34/1

\$779.30/W + \$40.00 COLA = \$819.30 B/W

This is the minimum rate at step one of the grades. Higher rates maybe authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Finance & Administration
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES&RESPONSIBILITIE:

Review evaluates and edit budget narrative justification assuring conformity with the established format and the validity of the expressed needs for fund; recommend appropriate action on budget request; collect and complies research material for use as a set of reference on congressional and other hearing; collect information and prepares supporting tables and charts for the apportionment and allotment request; analyst financial report projects trends of obligation and expenditures and advise

the assistant secretary of potential problems when necessary; prepares and expedites quarterly and other allotment; maintain accurate and update files and record of allocation allotment; and related material prepared by the division; analyze the relation between budget request and performance date; assist in representing the office during congressional budget request; collect data needed for compliance of the finance expenditure plan for compact section 221(b) SBG funds on an annual basis to be submitted to U.S department of interior as require under the terms of the compact; performs other duties assigned.

QUALIFICATION REQUIREMENTS:

Graduated from an accredited college or university with a Bachelor's degree in Accounting, Business Administration, or a related field, plus two (2) to three (3) years of work experience in budgeting and one (1) year of experience as a Budget Analyst II.

*Secure Application Forms From and Return to FSM National Government Personnel Office or send your application, resume, along with other credentials to the below email address:
personnel@personnel.gov.fm*

**Financial Management
Specialist (FSM Department of**

Education) Pohnpei [closing date: 5/21/2026]

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Financial Management Specialist

PL-32/1

\$706.23 B/W + \$40.00 COLA = \$746.23 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Education
FSM National Government
Pohnpei, FSM 96941

DUTIES (ILLUSTRATION ONLY):

Managing NDOE Financial Records and accounts; Preparing Financial Reports; Ensuring compliance with FSM Finance Regulations or donor requirements; Advising NDOE on Budgeting, expenditure tracking risk management; Planning and budgeting; perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or University with a Bachelor Degree in Business Administration, Accounting or closely related fields plus three (3) years of work experience in financial management, preferably in Accounting area.

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or send your application, resume, along with other credentials to the below email address:
personnel@personnel.gov.fm*

Fisheries Observer Debriefeer (FSM National Oceanic Resource Management Authority (NORMA)) Pohnpei [closing date: 6/7/2026]

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POSITION AND SALARY:

Fisheries Observer Debriefeer

PL-28/1

\$609.71 B/W + \$40.00 Cola = \$649.71B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

National Oceanic Resource Management Authority (NORMA)

FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Ensure data quality assessments and evaluation tasks are completed for all NORMA fisheries observers upon completion of duty trips and prior to filing out trip reports for NORMA including filing, logging and data entry into the Observer Placement Module of the NORMA IMS and provide monthly reports to the Observer Coordinator and AD; ensure observers are briefed on any new regulation, obligation or procedure prior to each trip; identify and address data collection errors through direct consultations/ debriefing sessions with each observer upon completion of trips; oversee and manage the retrieval of all information collected during observer trips for data entry and processing requirements including electronic technology tools; assess the work performance and quality of data collected by all observers and report all incidents, especially sensitive issues that require immediate attention or disciplinary actions; participate in other regional observer trainings in accordant with the PIRFO standards; participate in fisheries research cruises in the FSM EEZ on regional cruises; and other perform other duties as assigned.

QUALIFICATION REQUIREMENTS:

University degree or experience in Fisheries Science or related field desirable and hold a PIRFO certification. At least 5 years Fisheries observer experience and experience in Pacific Island administrations is desirable.

Secure Application Forms From and Return to FSM National Government Personnel Office or send your application to email address personnel@personnel.gov.fm

National Police Officer I (FSM Department of Justice) Chuuk [closing date:5/19/2026]

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

National Police Officer I ——(2 positions)

PL-20/1

\$427.24 B/W + \$40.00 COLA = \$467.24 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Justice
FSM National Government
Chuuk field Office

DUTIES (ILLUSTRATION ONLY):

Patrols assigned areas and enforces rules, regulations, and the law of trespassing to the FSM Government areas; protects the property and life, and controls the movement of pedestrians within assigned areas; stands guard in President, Vice President and FSM Offices, act as guard on FSM special occasions, testify in court as government witness participates in surveillance of

criminal activities, conduct preliminary investigation, write preliminary investigation, write preliminary reports, direct traffic at place where explosive in progress; make arrest and performs other duties.

Qualification Requirements:

Graduation from a High school with a diploma or equivalent; associate degree or higher preferred plus one to two years of work experience in related field. Basic writing and communication skills; Basic Knowledge in law enforcement.

Secure Application Forms From and Return to FSM National Government Personnel Office

or send your application, resume, along with other credentialsto the below email address:

personnel@personnel.gov.fm

**Quality Assurance
Representative (FSM
Department of Transportation,
Communication &Infrastructure-
Program Management Unit)
Kosrae [open until filled]**

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Quality**

Assurance Representative, FSM National Government at the Department of Transportation Communication & Infrastructure Program Management Unit – Program Management Office in Kosrae.

Duties & Responsibilities:

Monitor contractor quality control program; perform on site-daily observation of the contractor's construction work and compares the work product to the project's approved plans, specifications and approved contract compliance submittals; takes measurements and photos of work in progress; prepares daily reports documenting progress updates and activities of the contractor; communicates all issues with the proper team members; attends progress meetings with contractors; requires contractor to correct defective work as needed; verify contractors recording of as-built information on as-built drawings; monitors and enforces jobsite safety; witnesses contractors materials testing in field or laboratory; provides information for verification of contractors progress billings; monitors contractors quarry and concrete batching operations; and perform other duties as assigned.

Qualification Requirements:

Must have Bachelor degree as engineering technician, engineer, architect, or degree construction technology or other related field; must have a minimum of 5-10 years of relevant experience construction inspection; must have a basic understanding of construction safety and hazard assessments; formal training in construction quality control is not a requirement but will have weight in evaluating applicants; requires good communication and documentation skills and an individual capable of performing with minimal supervision; a general knowledge of construction techniques and an ability to read plans and specifications is mandatory; in the course of work, the employee will be required

to operate a government vehicle; must be able to obtain a government driver's license; must have a clean Police record; must be able to work as required in inclement weather such as rain, high wind or extreme heat; must be available to work after hours or on weekends as needed; must have good skills in speaking and writing in English; and must have good skills in using MS word or MS Excel.

Salary:A Salary range from \$30,000- \$50,750per annum depending upon the qualifications of the applicant.

To Apply:Submit resume or application by mail to the following addresses:

Department of TC&I

P.O.Box Ps-2

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Pohnpei FM 96941

Email: pmu@tci.gov.fm

personnel@personnel.gov.fm

Office of Personnel

Palikir,

Email:

The Office of Personnel will be accepting application/resume from today until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Finance Specialist (Department of Transportation)

Communication & Infrastructure Program Management Unit – Program Management Office) Yap [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Finance Specialist** FSM National Government at the Department of Transportation Communication & Infrastructure Program Management Unit – Program Management Office in Yap.

Duties & Responsibilities:

Assist the PMO Manager in day-to-day management and oversight of financial activities and transactions; Assist in the preparation of financial reports; Keep records of project funds and expenditures including tracking Change-Orders, and ensure all project-related financial documentation are well maintained and readily available when required by the PMO Manager; Review project expenditures and ensure that project funds are used in compliance with project documents and government of FSM Finance rules and procedures; Provide necessary financial information as when required for project management decisions as well as project audits; Review annual budgets and project expenditure reports, and notify the PMO Manger if there are any discrepancies or issues; Consolidate financial progress reports submitted by the responsible parties for implementation of project activities; Assists with annual PMO budget preparation; Attends budget meetings related to PMO budget; Liaise and follow up with the responsible parties for implementation of project activities in matters related to project funds and financials progress reports; Making travel arrangements for PMO Staff

attending approved workshops and conferences; Ordering office supplies such as stationery, consumables for office equipment, etc.; Filing of records and reports; Perform other duties as assigned.

Qualification Requirements:

Gradation from an accredited college with a Bachelor's degree or an advanced diploma in accounting/management; At least five years of relevant work experience, preferably in a management, project management or construction setting; Proficiency in the use of computer software applications particularly Microsoft Office applications (Word, Excel, Outlook and PowerPoint), as well as experience with setting up video conferences; Excellent language skills in English (writing, speaking and reading); Very good inter-personal skills.

Salary: A Salary range from \$20,000 to 25,000 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

**Department of TC&I
Personnel**

P.O.Box Ps -2
P.O. Box PS-35

Palikir, Pohnpei FM 96941
Pohnpei FM 96941

Email: tc@tci.gov.fm
personnel@personnel.gov.fm

Office of

Palikir,

Email:

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THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Construction Manager (Roads & Buildings) (Department of Transportation, Communication & Infrastructure_ Program Management Unit)Yap [until filled]

The Government of the Federated States of Micronesia (FSM) is seeking well-qualified individuals to fill two positions for **Construction Manager (Roads & Buildings)** within the FSM National Government, Department of Transportation, Communications & Infrastructure_ Program Management Office in Yap.

Duties & Responsibilities:

1. Plan, organize, and direct activities concerned with the construction and maintenance of structures, facilities, and systems.
2. Schedule the project in logical steps and budget time required to meet deadlines.
3. Interpret and explain plans and contract terms to

administrative staff, workers, and clients, representing the owner or developer.

4. Study job specifications to determine appropriate construction methods.
5. Makes field inspection and reviews projects to monitor compliance with building and safety codes, and other regulations.
6. Prepare contracts and negotiate revisions, changes and additions to contractual agreements with architects, consultants, clients, suppliers and subcontractors.
7. Reviews and approves the sub-contractors' pay request by verifying that the work for which payment is being requested has been satisfactorily completed.
8. Obtain all necessary permits and licenses.
9. Maintains records and prepares reports and correspondence related to work.
10. Confer with supervisory personnel, owners, sub-contractors, and design professionals to discuss and resolve matters such as work procedures, complaints, and construction problems.

Operations

1. Attendance at weekly Management team and design team meetings.
2. Preparation of weekly Status reports.
3. Attendance at construction site meetings.
4. Attendance at internal Sub Committee Meetings.
5. Supervision of Consultants.
6. Supervision of Sub-Contractors.
7. Approval of all Sub-Contractors' Valuations
8. Approval of all Consultant's Invoices.
9. Approval of all Suppliers' Invoices.
10. Review of drawing, quotations, construction budgets, project schedules, costs reports and proposals.

11. Monitoring of Project Changes.
12. Monitoring of Project Progress (Financial and Time) vs. Planned schedules and budgets.
13. Advising on technical surveys, studies, research, investigations, test.
14. Evaluation of the performance of sub- Contractors, consultants.
15. Review of Consultants proposals.
16. Advisory on Contracts and tender document preparations.
17. Review of tenders.
18. Monitoring of construction works.
19. Monitoring of the Project Handover.
20. Perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or University with a Bachelor Degree Civil Engineering, Professional Licensed/ Specialized Training in Construction Management; At least ten (10) years' experience in a similar position; Building Construction- Knowledge of materials, methods, and the tools involved in the construction or repair of buildings, or other structures; Design- Knowledge of design techniques, tools, and principles involved in production of precision technical plans, blueprints, drawings, and models; Mathematics- Knowledge of arithmetic, algebra, Geometry, calculus, statistics, and their applications; English language- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of compositions, grammar; Public Safety and Security- Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local or national security operations for the protection of people, data property, and institutions.

Salary: A Salary range from \$45,000 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

**Department of TC&I
Personnel**

P.O.Box Ps-2

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Pohnpei FM 96941

Email: tci@tci.gov.fm

personnel@personnel.gov.fm

Office of

Palikir,

Email:

The Office of Personnel will be accepting application/resume from today May 1, 2026 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Quality Manager (Department of Transportation, Communication & Infrastructure_ Program Management Office) Yap [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Quality Manager** FSM National Government at the Department of Transportation Communication & Infrastructure Program Management

Unit – Program Management Office in Yap.

Duties & Responsibilities:

Attend weekly project management team meetings and construction site meetings; develop and maintain a QC plan, including establishing quality standards, procedures, and documentation for the project; conduct inspections of materials, workmanship, and completed work to ensure compliance with plans and specifications; document findings through reports tracking QC activities, non-compliance, and corrective actions; coordinate with project managers, superintendents, subcontractors, and clients to ensure quality standards are met; ensure compliance with relevant regulations, industry standards, project specifications, and OSHA requirements; coordinate with other trades and subcontractors to ensure proper coordination and quality; participate in punch list and final inspections to identify and address remaining issues; prepare final handover documentation, including test packs and other relevant records; conduct material testing, including inspection of aggregates for gradation, checking bitumen temperature and quality, and testing concrete strength; monitor construction processes such as compaction, subgrade preparation, and paving to ensure required densities are achieved; maintain detailed records, including test results, daily reports, and inspection logs for compliance; perform site inspections to verify construction techniques, measurements (thickness and alignment), and proper installation of drainage and structural elements; ensure adherence to safety standards, including traffic control and safe working conditions; and perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or university with a

Bachelor's Degree in Engineering, Construction Management, Architecture, Technology, or a related field; plus five (5) years of progressively responsible experience in building construction, quality assurance, or infrastructure project management.

Salary: A Salary range up to \$60,000 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

Department of TC&I

Office of Personnel

P.O.Box Ps-2

P.O. Box PS-35

Palikir, Pohnpei FM 96941
Pohnpei FM 96941

Palikir,

Email: tci@tci.gov.fm

Email: personnel@personnel.gov.fm

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THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Statistics Specialist I (FSM Department of Resource & Development - Statistics Division) Pohnpei [closing date: 05/12/2026]

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Statistics Specialist I

PL-24/1

\$507.63 B/W + \$40.00 Cola = \$547.63B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Statistics Division
Department of Resources and Development
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Responsible for the collection, keying and submission of process on quarterly basis for the updating of the Consumer Price Index (CPI); assist with the collection, verification, coding, and data entry of social and economic statistics for the development of the national (regional and international) indicators; assist

in the compilation of Annual Statistical Yearbooks, assist in supervise in various censuses and surveys to be conducted by the Statistics Unit; including data entry and conducted by the Statistics Unit; distribute statistical publications and correspondence and maintain list of recipients/users; performs secretariat work of the branch office (i.e., schedule of appointments, answering phone maintain filing/logging system of incoming/outgoing documents, submit timecard to central office, handles travel arrangements for staff); prepare monthly activity reports and submit to supervisor; perform other duties as assigned.

Qualification Requirements:

Graduation from accredited College or University with at least an Associate of Science degree in Applied Science including related courses in statistics plus 2 years of experience in statistical support and administrative coordination, including proficiency in Microsoft office, electronic data systems, and statistics reporting.

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personnel@personnel.gov.fm

**Quality Assurance Officer
(Buildings) (FSM Department of**

Transportation Communication & Infrastructure Program Management Office) Yap

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Quality Assurance Officer (Buildings)**, FSM National Government at the Department of Transportation Communication & Infrastructure Program Management Unit – Program Management Office in Yap.

Duties & Responsibilities:

Perform receiving inspections as required; provides Quality Assurance (QA) input during submittal reviews; assist with the Sub-Contractor Quality Plan Review during re-qualification of contractors and during contract award process; performs QA review of material requisitions when assigned; works with material management team to coordinate inspections during delivery of all materials to project areas, warehouses and lay down yards; suggests and provides requires input to update Quality Plan and matrices to meet changing project requirements; promoting quality achievement and performance improvement throughout the project ; Implements Quality Program, including all checklists required to support plan; monitors 3rd party QA inspectors work and longing issues; notifies subcontractors of Quality Control (QC) issues and issues appropriate requests for corrective action when directed by superintendent; reviews corrective action reports and recommends sign-off on all final resolutions; assists in the process of providing regularly scheduled reporting on status of assigned projects under construction or in pre-construction phase; provide input to project Controls group on scheduling updates for all assigned projects; attendance at weekly Project Management team meetings;

planning of work schedules; attendance at construction site meetings; perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or university with a Bachelor's Degree in Engineering, Construction Management, Architecture, Technology, or a related field; plus three (3) to five (5) years of progressively responsible experience in building construction, quality assurance, or infrastructure project management.

Salary: A Salary range up to \$25,000 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

**Department of TC&I
Personnel**

P.O.Box Ps - 2

P.O. Box PS-35

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Office of

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Email:

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THE FSM AN EQUAL OPPORTUNITY EMPLOYER