

Assistant Secretary (FSM Department of Justice) Pohnpei [closing: 6/13/2026]

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POSITION AND SALARY:

Assistant Secretary

PL-42/1

\$1,177.58 B/W + \$40.00 COLA = \$1,217.58 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Justice
FSM National Government
Pohnpei, FSM 96941

DUTIES (ILLUSTRATION ONLY):

Assist the Secretary of the Department of Justice in operation of National Security within the FSM; directly responsible to the Secretary of the Department of Justice on consultations and opportunities of overall policework, planning, and receives general instructions as to work results desired; issue general orders for improvement and accountability of work methods and for enforcing rules, laws and regulations; responsible for planning and directing of activities, rules and regulations, departmental policies and procedures, mission, goals and

objectives, and philosophy of the division of the National Police; analyzes and set appropriate actions of such information in order to improve Divisional operations; promotes capacity building of the National Police force; Oversee the administrative duties include making recommendations for purchase of equipment and supplies, preparation of administrative budget estimates, and develop of the Division Mission, policies and procedures and objectives; work closely with other law enforcement agencies in the nation to enforce national security; performs other related duties as assigned.

Qualification Requirements:

Graduation from an accredited college or University with a Bachelor's degree in Criminology or Law Enforcement or related field plus five (5) years of responsible work experience in National Security with at least two (2) years in supervisory capacity.

Secure Application Forms From and Return to FSM National Government Personnel Office or send your application, resume along with other credentials to the below email address:
personnel@personnel.gov.fm

Tax Team Leader (FSM

Department of Finance and Administration) Kosrae [closing date:6/13/2026]

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POSITION AND SALARY:

Tax Team Leader

PL-34/1

\$779.30 B/W + \$40.00 Cola = \$819.30

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Division of Custom & Tax Administration
Department of Finance & Administration
Kosrae Field Office

DUTIES (ILLUSTRATION ONLY):

To lead and guide the customs team, analyze trade data for process improvement, ensure compliance, provide mentorship, and contribute to effective cross- functional collaboration for efficient and ethical customs operation; performs technical customs inspections of incoming cargoes at wharf, business premises, post office and airports and clearance of incoming carries and vessels; inspects deplaned passengers and baggage for taxable, smuggled, and unallowed items; assess taxes on them, or seize them if necessary; assesses and collects correct

import duties through Customs Automated System; ensures proper documentation made upon all import clearance according to import requirements, considering legal restrictions, country of origin, import quotas, and current market values; issues clearances to outgoing vessels and aircrafts; assist customers on quarterly returns/ reports; files quarterly returns and reports; deliver demand notices for payment; conducts audits on medium size businesses(PCA & Income/Wages/BGR); prepare audit reports; prepares and deliver summons; prepares and deliver levy; update delinquent accounts; provides technical assistance and advise to Customers on national tax matters; provide training on issues of Customs and Tax; organizes with approval of OIC/DAS plans for CTA; ensure all duties of tax officers flow properly; involves self in the planning of all operations for the year; perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or university with a bachelor's degree in Business Administration, Accounting, Finance, or a related field, plus three (3) to four (4) years of relevant work experience.

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personnel@personnel.gov.fm

Statistics Specialist I (FSM Department of Resource & Development) Yap

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POSITION AND SALARY:

Statistics Specialist I

PL-24/1

\$507.63 B/W + \$40.00 Cola = \$547.63B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Statistics Division

Department of Resources and Development

Yap Field Office

DUTIES (ILLUSTRATION ONLY):

Responsible for the collection, keying and submission of process on quarterly basis for the updating of the Consumer Price Index (CPI); assist with the collection, verification, coding, and data entry of social and economic statistics for the development of the national (regional and international) indicators; assist in the compilation of Annual Statistical Yearbooks, assist in supervise in various censuses and surveys to be conducted by the Statistics Unit; including data entry and conducted by the

Statistics Unit; distribute statistical publications and correspondence and maintain list of recipients/users; performs secretariat work of the branch office (i.e., schedule of appointments, answering phone maintain filing/logging system of incoming/outgoing documents, submit timecard to central office, handles travel arrangements for staff); prepare monthly activity reports and submit to supervisor; perform other duties as assigned.

Qualification Requirements:

Graduation from accredited College or University with at least an Associate of Science degree in Applied Science including related courses in statistics plus 2 years of experience in statistical support and administrative coordination, including proficiency in Microsoft office, electronic data systems, and statistics reporting.

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personnel@personnel.gov.fm*

Account Technician III (FSM Department of Finance and Administration) Pohnpei

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for which no qualified FSM citizens are available.

POSITION AND SALARY:

Account Technician III

PL 24/1

\$465.52 B/W + \$40.00 Cola = \$505.52 B/W

This is the minimum rate at step one of the grades. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:

Department of Finance & Administration

Division of Treasury

FSM National Government

Palikir, Pohnpei 96941

DUTIES (ILLUSTRATIVE ONLY):

Assist in the establishment and maintenance of procurement records files; assist in receiving and verifying outgoing, incoming cargo against -shipping documents, purchases order and prepares receiving reports; participates in loading, unloading of merchandise to and from the warehouse; transmits invoices from various vendors to accounting division for payments; maintains fixed assets in clearing outstanding PO advances; perform other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or University with a Associate Degree in Business Administration, Accounting or other related fields, plus two(2) to three(3) years of experience in accounting, or a related field.

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to the below email address:
personnel@personnel.gov.fm

Expired: Budget Analyst III (FSM Department of Finance and Administration) Pohnpei

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POSITION AND SALARY:

Budget Analyst III

PL-34/1

\$779.30/W + \$40.00 COLA = \$819.30 B/W

This is the minimum rate at step one of the grades. Higher rates maybe authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Finance & Administration
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES&RESPONSIBILITIE:

Review evaluates and edit budget narrative justification assuring conformity with the established format and the validity of the expressed needs for fund; recommend appropriate action on budget request; collect and complies research material for use as a set of reference on congressional and other hearing; collect information and prepares supporting tables and charts for the apportionment and allotment request; analyst financial report projects trends of obligation and expenditures and advise the assistant secretary of potential problems when necessary; prepares and expedites quarterly and other allotment; maintain accurate and update files and record of allocation allotment; and related material prepared by the division; analyze the relation between budget request and performance date; assist in representing the office during congressional budget request; collect data needed for compliance of the finance expenditure plan for compact section 221(b) SBG funds on an annual basis to be submitted to U.S department of interior as require under the terms of the compact; performs other duties assigned.

QUALIFICATION REQUIREMENTS:

Graduated from an accredited college or university with a Bachelor's degree in Accounting, Business Administration, or a related field, plus two (2) to three (3) years of work experience in budgeting and one (1) year of experience as a Budget Analyst II.

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personnel@personnel.gov.fm*

Financial Management Specialist (FSM Department of Education) Pohnpei [closing date: 5/21/2026]

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POSITION AND SALARY:

Financial Management Specialist

PL-32/1

\$706.23 B/W + \$40.00 COLA = \$746.23 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Education

FSM National Government

Pohnpei, FSM 96941

DUTIES (ILLUSTRATION ONLY):

Managing NDOE Financial Records and accounts; Preparing Financial Reports; Ensuring compliance with FSM Finance Regulations or donor requirements; Advising NDOE on Budgeting, expenditure tracking risk management; Planning and budgeting;

perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college or University with a Bachelor Degree in Business Administration, Accounting or closely related fields plus three (3) years of work experience in financial management, preferably in Accounting area.

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or send your application, resume, along with other credentials to the below email address:

personnel@personnel.gov.fm

**Fisheries Observer Debrief
(FSM National Oceanic Resource
Management Authority (NORMA))
Pohnpei [closing
date: 6/7/2026]**

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POSITION AND SALARY:

Fisheries Observer Debrief

PL-28/1

\$609.71 B/W + \$40.00 Cola = \$649.71B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

National Oceanic Resource Management Authority (NORMA)
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Ensure data quality assessments and evaluation tasks are completed for all NORMA fisheries observers upon completion of duty trips and prior to filing out trip reports for NORMA including filing, logging and data entry into the Observer Placement Module of the NORMA IMS and provide monthly reports to the Observer Coordinator and AD; ensure observers are briefed on any new regulation, obligation or procedure prior to each trip; identify and address data collection errors through direct consultations/ debriefing sessions with each observer upon completion of trips; oversee and manage the retrieval of all information collected during observer trips for data entry and processing requirements including electronic technology tools; assess the work performance and quality of data collected by all observers and report all incidents, especially sensitive issues that require immediate attention or disciplinary actions; participate in other regional observer trainings in accordant with the PIRFO standards; participate in fisheries research cruises in the FSM EEZ on regional cruises; and other perform other duties as assigned.

QUALIFICATION REQUIREMENTS:

University degree or experience in Fisheries Science or related field desirable and hold a PIRFO certification. At least 5 years

Fisheries observer experience and experience in Pacific Island administrations is desirable.

Secure Application Forms From and Return to FSM National Government Personnel Office or send your application to email address personnel@personnel.gov.fm

National Police Officer I (FSM Department of Justice) Chuuk [closing date:5/19/2026]

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POSITION AND SALARY:

National Police Officer I ——(2 positions)

PL-20/1

\$427.24 B/W + \$40.00 COLA = \$467.24 BW

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Justice
FSM National Government
Chuuk field Office

DUTIES (ILLUSTRATION ONLY):

Patrols assigned areas and enforces rules, regulations, and the law of trespassing to the FSM Government areas; protects the property and life, and controls the movement of pedestrians within assigned areas; stands guard in President, Vice President and FSM Offices, act as guard on FSM special occasions, testify in court as government witness participates in surveillance of criminal activities, conduct preliminary investigation, write preliminary investigation, write preliminary reports, direct traffic at place where explosive in progress; make arrest and performs other duties.

Qualification Requirements:

Graduation from a High school with a diploma or equivalent; associate degree or higher preferred plus one to two years of work experience in related field. Basic writing and communication skills; Basic Knowledge in law enforcement.

Secure Application Forms From and Return to FSM National Government Personnel Office

or send your application, resume, along with other credentialsto the below email address:

personnel@personnel.gov.fm

**Quality
Representative**

**Assurance
(FSM**

Department of Transportation, Communication & Infrastructure- Program Management Unit) Kosrae [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Quality Assurance Representative**, FSM National Government at the Department of Transportation Communication & Infrastructure Program Management Unit – Program Management Office in Kosrae.

Duties & Responsibilities:

Monitor contractor quality control program; perform on site-daily observation of the contractor's construction work and compares the work product to the project's approved plans, specifications and approved contract compliance submittals; takes measurements and photos of work in progress; prepares daily reports documenting progress updates and activities of the contractor; communicates all issues with the proper team members; attends progress meetings with contractors; requires contractor to correct defective work as needed; verify contractors recording of as-built information on as-built drawings; monitors and enforces jobsite safety; witnesses contractors materials testing in field or laboratory; provides information for verification of contractors progress billings; monitors contractors quarry and concrete batching operations; and perform other duties as assigned.

Qualification Requirements:

Must have Bachelor degree as engineering technician, engineer,

architect, or degree construction technology or other related field; must have a minimum of 5-10 years of relevant experience construction inspection; must have a basic understanding of construction safety and hazard assessments; formal training in construction quality control is not a requirement but will have weight in evaluating applicants; requires good communication and documentation skills and an individual capable of performing with minimal supervision; a general knowledge of construction techniques and an ability to read plans and specifications is mandatory; in the course of work, the employee will be required to operate a government vehicle; must be able to obtain a government driver's license; must have a clean Police record; must be able to work as required in inclement weather such as rain, high wind or extreme heat; must be available to work after hours or on weekends as needed; must have good skills in speaking and writing in English; and must have good skills in using MS word or MS Excel.

Salary:A Salary range from \$30,000- \$50,750per annum depending upon the qualifications of the applicant.

To Apply:Submit resume or application by mail to the following addresses:

Department of TC&I

P.O.Box Ps-2

P.O. Box PS-35

Palikir, Pohnpei FM 96941

Pohnpei FM 96941

Email: pmu@tci.gov.fm

personnel@personnel.gov.fm

Office of Personnel

Palikir,

Email:

The Office of Personnel will be accepting application/resume from today until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER

Finance Specialist (Department of Transportation Communication & Infrastructure Program Management Unit – Program Management Office) Yap [open until filled]

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **Finance Specialist** FSM National Government at the Department of Transportation Communication & Infrastructure Program Management Unit – Program Management Office in Yap.

Duties & Responsibilities:

Assist the PMO Manager in day-to-day management and oversight of financial activities and transactions; Assist in the preparation of financial reports; Keep records of project funds and expenditures including tracking Change-Orders, and ensure all project-related financial documentation are well maintained and readily available when required by the PMO Manager; Review project expenditures and ensure that project funds are used in compliance with project documents and government of FSM Finance rules and procedures; Provide necessary financial information as when required for project management decisions as well as project audits; Review annual budgets and project expenditure reports, and notify the PMO Manager if there are any discrepancies or issues; Consolidate financial progress reports

submitted by the responsible parties for implementation of project activities; Assists with annual PMO budget preparation; Attends budget meetings related to PMO budget; Liaise and follow up with the responsible parties for implementation of project activities in matters related to project funds and financials progress reports; Making travel arrangements for PMO Staff attending approved workshops and conferences; Ordering office supplies such as stationery, consumables for office equipment, etc.; Filing of records and reports; Perform other duties as assigned.

Qualification Requirements:

Graduation from an accredited college with a Bachelor's degree or an advanced diploma in accounting/management; At least five years of relevant work experience, preferably in a management, project management or construction setting; Proficiency in the use of computer software applications particularly Microsoft Office applications (Word, Excel, Outlook and PowerPoint), as well as experience with setting up video conferences; Excellent language skills in English (writing, speaking and reading); Very good inter-personal skills.

Salary: A Salary range from \$20,000 to 25,000 per annum depending upon the qualifications of the applicant.

To Apply: Submit resume or application by mail to the following addresses:

**Department of TC&I
Personnel**

Office of

P.O.Box Ps -2
P.O. Box PS-35

Palikir, Pohnpei FM 96941

Palikir,

Pohnpei FM 96941

Email: tci@tci.gov.fm
personnel@personnel.gov.fm

Email:

The Office of Personnel will be accepting application/resume
from today until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER